

SECTION: 5

FINANCIAL BID SUBMISSION FORMS
FIN-1 COVERING LETTER (In Bidders Letter Head)

[Location, Date]

To,

The Chief Executive Officer
 ORMAS, Panchayati Raj & Drinking Water Department,
 Government of Odisha, Bhubaneswar, 751012

Sub: Submission of Financial Bid for Tentage & Allied Works for SISIR SARAS-2022-23

Sir,

I, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Tender Call Notice No. _____, Dated: _____. Our attached Financial Bid is for the sum of [Insert amount(s) in words and figures*]. This amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the TENDER CALL NOTICE document. Items wise rate as per format given in the TENDER CALL NOTICE documents are given below:

Sr.	Item	Category	Unit	Cost per unit	Required Qty. in units	Total Amount [in Rs.] Excluding GST
A	Construction of stalls		Per Stall		350 stall	
B	Coordination Cell -Cum-VIP Lounge	Single package	Per package		1	
C	Gates	Category – A	Per Gate		1 no.	
		Category – B	Per Gate		1 no.	
D	Decorative Wall		Per Sq. Ft.		As per requirement	
E	Stage	Single package	Per package		1	-
F	German Hanger	Rate per sq. mtr	Per sq. ft.		8000 sq. ft.	
G	Construction of Octanorm stalls		Per Stall		44	
H	Sitting arrangement in front of the stage	Single package	Per package		1 package	
I	Theme Stall	Single package	Per package		1 no.	
J	DDU-GKY Theme Stall	Single package	Per package		1 no.	
K	Live Demonstration Mandap	Single package	Per mandap		1 no.	
L	Fireman Rest Room	Single Package	Per package		1 no.	
M	Policeman rest room	Single Package	Per package		1 no.	
N	Media Room	Single Package	Per package		1 no.	
O	Selfie Point	Single Package	Per package		2 nos.	
P	Cleaning & Sanitation					
1	Supply of Sweeper (20 sweepers per day) for mela ground, food court and Temporary urinal cleaning during the event.	Rate per head per day			200	
2	Garbage lifting (4 trip per day)	Rate per Trip			50	
3	Toilet cleaning material for entire Mela Period	Lump sum			1 package	
	A-Cleaning of Temporary Urinal at mela ground					
	B-Participants accommodation places at IDCO Dormitory, SIRD & PR Hostel, Mission Shakti Bhawan, Yatri Niwas, Image Hostel, OUAT along with requisite phenyl, bleaching & other cleaning materials etc.					
Q	Ground Electrification	Single package	Per package		1	

R	Temporary Toilet for visitors		Per urinal		20 urinals	
S	Generators	Single package	Per package		1	
T	Food Court	Single package	Per package		1	
U	Net Carpeting	Rate per sqr ft	Per Sqr ft		As per requirement	
V	Barricading (in tin) with 10 ft. height		Running ft.		As per requirement	
W	Miscellaneous items:					
1	Bed Set (Bed, Pillow and blanket)		Per set		500 pcs	
2	Durri (15' X 15')		Per Piece		10 pcs.	
3	Printing & Installation of Star Flex Sheet with batten frame		Per Sq. Ft.		As per requirement	
4	Printing & Installation of Star Flex Banner for SHGs/PGs with batten frame		Per Sq. Ft.		As per requirement	
4	Stage background in black cloth masking		Per Sq. Ft.		2500 sqr ft.	
5	Dustbin- 3 ft height		Per Piece		100 pcs	
6	Decorative Flower / Plant Pot		Per Piece		150 pcs.	
7	Syntex tank (2000 liter capacity each tank with 3' height stand)		Per tank		2 pcs.	
8	Soundless pedestal fan		Per Piece		10 pcs.	
9	Red Carpet (Synthetic)		Rate per srft		2000 sqrt	
10.	Sanitizer spray machine with sanitizer in the entry gate		Per piece		1 no.	
11.	Ramp for fashion show and other events		Per Sq. Ft.		As per requirement	
12.	Garden concrete bench chair with back rest (5ft.)		Per Piece		3 pcs.	
Total Quoted Amount						
Add :-GST (CGST + SGST) – 18%						
Grand Total Quoted Amount including GST						
Rupees in words _____						
						only including GST.

I have carefully read and understood the terms and conditions of the TENDER CALL NOTICE and do hereby undertake to provide the service accordingly. I understand that you are not bound to accept any Bid you receive.

Yours faithfully,

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

SECTION: 5

FINANCIAL BID SUBMISSION FORMS

FIN-1

COVERING LETTER (In Bidders Letter Head)

[Location, Date]

TO:

The Chief Executive Officer
ORMAS, Panchayati Raj & Drinking Water Department,
Government of Odisha, Bhubaneswar, 751012.

Sub: Submission of Financial Bid for Event Management Services of SISIR SARAS-2022-23.

Sir

I, the undersigned, offer to provide the consulting services for [Insert title of assignment] in accordance with your Request for Bid No. _____, Dated: _____. Our attached Financial Bid is for the sum of [Insert amount(s) in words and figures*]. This amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the TENDER CALL NOTICE document. Items wise rate as per format given in the TENDER CALL NOTICE documents are given below:

Sl	Items	Unit	SISIR SARAS		
			Rate per Unit/sqrft/ spot	Quantity (Pcs./ Package)	Total Amount [In Rs.] Excluding GST
A	Advertisement & Publicity				
a	Designing Development- Development 10 second Ad. Film and 20 second Radio jingle for placing of advertisement in electronic media.	Lump sum		1 Package	
b	Publicity: Publicity of the event should be made through electronics media through highest TRP in TV / Radio programme				
1	Plane Hoardings – (10 ft X 12 ft each) - Printing and installation with flex in iron frame and bamboo at different place in BBSR (design will be provided by ORMAS)	Rate per Sqrft		6 pcs.	
2	Signage (6 ft X 8 ft) - Printing and installation with ply, wooden bottom, flex and hockey stick in cutout at different place in BBSR (design will be provided by ORMAS)	Rate per Sqrft		2 pcs.	
3	Road Standee-(3ft X6ft each) (design will be provided by ORMAS)	Rate per Sqrft		500 pcs.	
4	Auto rickshaw branding through sticking of 3X2ft size of Eco Solvent flex on backside of Auto (design will be provided by ORMAS)	Rate per auto		600 Pcs.	
5	Bulk SMS	Rate per SMS		100000 pcs.	
6	Electronic Media- Ad during Daily News (10 Seconds each spot)	Rate per spot		400 spot	
7	Electronic Media- Ad during Mega serials (10 Seconds each spot)	Rate per spot		200 spot	
8	FM Radio- Ad of 20 Second each jingle/spot in Prime Time	Rate per spot		1000 spot	
9	Online publicity through social networking site:- Facebook, Twitter & Instagram for public awareness of the Melas and its designs and daily update with photographs, media coverage & Ad film upload during the event. (1st – 29th January'2023- Per day report on link, share & comment – 80 nos., 5 posts everyday on	Lump sum		1 package	

SI	Items	Unit	SISIR SARAS		
			Rate per Unit/sqft/ spot	Quantity (Pcs./ Package)	Total Amount [In Rs.] Excluding GST
	Twitter, Facebook & Instagram on banner, teaser, customer feedback, sales. Stall review)				
c	Media Management: Conducting Press conference by inviting minimum 25 accredited journalists attached to reputed news agencies along with arrangements for refreshment & issue of media kits. Writing of daily press news and release of the same in newspaper.	Rate per press conference		3 Nos.	
D	Helium Balloon (Designs will be provided by ORMAS)	Rate per Balloon		2	
B	Documentation (Photography & Videography)				
1	LED Panel (8ft. X 6ft.) along with operator (For the entire event)	Rate per LED		4	
2	C.C. Camera / TV along with operator (For the entire event with thirty (30) CC camera)	Rate per Camera		60	
3	Plasma TV (50" size) (For the entire event with ten (1) Plasma TV)	Rate per TV		2	
4	LED for Stage				
	P3 Curve LED	Rate per sq.ft.		1 no.	
	Side Wings	Rate per sq.ft.		4 no.	
C	Security Services				
1	Guard with Lathi (Rate Per Shift -8 Hour)	Rate per guard/ shift		As per requirement	
2	Supervisor (Rate Per Shift- 8 Hour)	Rate per supervisor/ shift		As per requirement	
D	Afternoon Programme/ Cultural Programme (Rate per day/ Package)				
I.	Afternoon Programme				
1.	Quiz Competition (2 nos.)	Lumpsum		1 package	
2.	Alumni Meet	Lumpsum		1 package	
3.	Drawing Competition (2 nos.)	Lumpsum		1 package	
4.	Parents Meet	Lumpsum		1 package	
II	Cultural Programme				
1.	Inauguration of Sisir Saras and Odissi Dance by International	Lumpsum		1 package	
2.	<ul style="list-style-type: none"> Old Odia Melodies Dedicated to Shri Akhay Mohanty, Sikandar Alam & Pranab Pattanaik (Felicitation) Chitrabhanu Mohanty & Subhendu Nayak, Nazia Alam, Geeta Das & others (Male & Female Artist) Kuldeep Pattnaik & Team 	Lumpsum		1 package	
3.	Folk Dance (Ranapa & Narendrapur Jodi Sankha	Lumpsum		1 package	
4.	Chau, Dhemsra & Ghumraa Fillers	Lumpsum		1 package	
5.	Bhajana Sandhya (Mahaprasad Kar, Subhas Das, Sailabhama Mahapatra & Shri Charana Mohanty) & Hands	Lumpsum		1 package	
6.	DDU-GKY & Team Fillers	Lumpsum		1 package	
7.	<ul style="list-style-type: none"> Sambalpuri Nights Fashion Show 	Lumpsum		1 package	
8.	Melody Nights Odia & Hindi <ul style="list-style-type: none"> Assema Panda & Team Swayan Padhi Satyajit Mohanty & With Hands 	Lumpsum		1 package	

SI	Items	Unit	SISIR SARAS		
			Rate per Unit/sqft/ spot	Quantity (Pcs./ Package)	Total Amount [In Rs.] Excluding GST
9.	<ul style="list-style-type: none"> Gotipua & Mahari Dance Skit Drama (ORMAS) Sevashram School (Theme Based Dance Drama) 	Lumpsum		1 package	
10.	Two days Cultural Programme (Odia)	Lumpsum		1 package	
11.	<ul style="list-style-type: none"> Sunil Parida nights (Hindi) Kishor Sahu (Hindi) With hands	Lumpsum		1 package	
12.	Ghazal Nights <ul style="list-style-type: none"> Ms.Adyasha Das Shri Babu Panigarhi Abid 	Lumpsum		1 package	
13.	Ruturaj Mohanty & Team	Lumpsum		1 package	
14.	Closing Ceremony & Validation Ceremony (Odia Band)	Lumpsum		1 package	
15.	Fashion Show	Lumpsum		1 package	
16.	Laser Show – (24 watt Multi Colour Laser. 10 Mins Projection Show and 20 Mins Laser Beam Show)	Lumpsum		1 package	
E	Local Transportation				
1	Bolero/Travera (For 12 hour duty + 10 Km. Running Per One Liter Diesel)	Rate per day		20 days	
2	Swift Dezire (For 12 hour duty + 17 Km. Running Per One Liter Diesel)	Rate per day		20 days	
3	Bus 1. Mela Ground to Accommodation places at Yatri Niwas / SIRD & PR Campus or any other accommodation place inside Bhubaneswar. (20-25 Seated-mini) (Morning 8 + Evening 8 = 16 trip approx. per day) 2. Kalinga Stadium to Mela Ground and back (as per requirement for first three days)	Rate Per Trip Rate Per Trip		17 days 3 days	
4	Truck - (407 Carrying participant from Railway Station to Mela Ground- 2 full days & night -48 hours Carrying participant from Railway Station to Mela Ground- 2 full days & night -48 hours, [12 th - 14 th January'2023])	Rate Per Day (24 hr duty)		3 days	
5	Toto E Rickshaw	Rate for the entire event		1 no.	
F	Printing Works				
1	Plastic Identity Card with neck cord	Rate per pcs		100	
2	Identity Card with cover and neck cord	Rate per pcs		1000	
3	Invitation Card with Envelop	Rate per pcs		500	
4	Certificate	Rate per pcs		500	
G	Hockey Pavilion	Lumpsum		Lumpsum	
H	Pantry Services Providing Daily Mineral Water, Tea, Coffee, Snacks, Tiffin to the Guest/VIP/ Officials at Coordination cell during the event as per the order of the melain charge				
1	Mineral water (ISI Marked) - Rate per 500 ml bottle	Rate per bottle		1	
2	Mineral water (ISI Marked) - Rate per 1 ltr bottle	Rate per bottle		1	
3	Tea / Coffee- Rate per cup	Rate per plate		1	
4	Snacks (Category-I)- Dry fruits (for VIP & VVIP) - (Roasted & salted Cashew & Pista/Almond, Salted bakery biscuits, chips, seo bhuja)	Rate per Plate		1	

SI	Items	Unit	SISIR SARAS		
			Rate per Unit/sqft/ spot	Quantity (Pcs./ Package)	Total Amount [In Rs.] Excluding GST
5	Snacks (Category-II)- Tiffin (for Staff) (1 Bada, 1 Samosa, 1 Alu chap & 2 sweet) Rate per plate	Rate per plate		1	
6.	Break-fast (Idli/Puri/Vada/Veg Paratha/ Vegetable Upama(Suji +Seemai Mix) with Chutney or Sambar/ Veg Sandwich			1 package	
7	Lunch (Plain Rice/Hot Roti/ Dal Fry/ Veg Curry (seasonal Veg)/ Special items like Panner/ Mushroom/ Fish/ Chicken alternatively/Water Bottle (500ml)			1 package	
8	Dinner Hot Roti/ Veg Curry/ Non-Veg Curry/ Sweets (one each)/ Water Bottle (500ml)			1 package	
Total Quoted Amount excluding GST					
			Add :-GST (CGST + SGST) – 18%		
Grand Total Quoted Amount including GST					
Rupees in words _____ only including GST.					

I have carefully read and understood the terms and conditions of the TENDER CALL NOTICE and do hereby undertake to provide the service accordingly.

I understand that you are not bound to accept any Bid you receive.

I remain,

Yours faithfully,

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal:

Address of the Bidder:

EVENTS OF SISIR SARAS (2022-2023)



Annexure-XV

Tentative Cultural Programme (Evening)

SN	Date	Day	Event (6.30 PM to 9.30 PM)	Anchor by
1.	15.01.2023	Sunday (Holiday)	<ul style="list-style-type: none"> Inauguration of Sisir Saras Odissi Dance by International 	Dikshya Tiwari/ Manasi Mishra/ Sucheta Priyadarshini -I & PR Dept.
2.	16.01.2023	Monday	<ul style="list-style-type: none"> Old Odia Melodies Dedicated to Shri Akhay Mohanty, Sikandar Alam & Pranab Pattanaik (Felicitation) Chitrabhanu Mohanty & Subhendu Nayak, Nazia Alam, Geeta Das & others (Male & Female Artist) Kuldeep Pattnaik & Team 	Sukant Rath
3.	17.01.2023	Tuesday	<ul style="list-style-type: none"> Folk Dance (Ranapa & Narendrapur Jodi Sankha) 	Event To Provide
4.	18.01.2023	Wednesday	<ul style="list-style-type: none"> Chau, Dhensa & Ghumraa Fillers 	Event To Provide
5.	19.01.2023	Thursday	Bhajana Sandhya (Mahaprasad Kar, Subhas Das, Sailabhama Mahapatra & Shri Charana Mohanty) & Hands	Mrutunjaya Rath
6.	20.01.2023	Friday	<ul style="list-style-type: none"> DDU-GKY & Team Fillers 	Event To Provide
7.	21.01.2023	Saturday	<ul style="list-style-type: none"> Sambalpuri Nights Fashion Show 	
8.	22.01.2023	Sunday (Holiday)	Melody Nights Odia & Hindi <ul style="list-style-type: none"> Assema Panda & Team Swayan Padhi Satyajit Mohanty & With Hands 	Gulsan Nadeem
9.	23.01.2023	Monday (Holiday)	<ul style="list-style-type: none"> Gotipua & Mahari Dance Skid Drama (ORMAS)... not finalized, may be cancelled Sevashram School (Theme Based Dance Drama) 	Event To Provide
10.	24.01.2023	Tuesday	Two days Cultural Programme	
11.	25.01.2023	Wednesday		
12.	26.01.2023	Thursday (Holiday)	<ul style="list-style-type: none"> Sunil Parida nights (Hindi) Kishor Sahu (Hindi) With hands 	Gulsan Nadeem

EVENTS OF SISIR SARAS (2022-2023)

ORMAS
Odia Rural Development and Marketing Society,
Panchayati Raj Department, Gov. of Odisha

13.	27.01.2023	Friday	Ghazal Nights <ul style="list-style-type: none"> • Ms.Adyasha Das • Shri Babu Panigarhi • Abid 	Event To Provide
14.	28.01.2023	Saturday (Holiday)	<ul style="list-style-type: none"> • Ruturaj Mohanty & Team 	
15.	29.01.2023	Sunday (Holiday)	Closing Ceremony & Validation Ceremony (ORMAS Employees) Odia Band	

N.B. All the following expenditure are to be borne by the Event organization

1. Payment to Artist
2. Payment to Anchor
3. Tiffin's to the Artist & Anchor
4. Make up and costume for 16 artists (male and female) on 20.01.2022 specially DDU-GKY Trainees.
5. Certificate and Memento for the participants/ group

Tentative Afternoon Programme

SI No	Date	Day	Event (3.30 PM to 5.30 PM)
1	18.01.2023	Wednesday	Quiz Competition (Phase-I)
2	20.01.2023	Friday	Alumni Meet (DDU-GKY)
3	22.01.2023	Sunday (Holiday)	Drawing Competition (Class 6 th to 10 th)
4	24.01.2023	Tuesday	Parent's Meet (DDU-GKY)
5	27.01.2023	Friday	Quiz Competition (Phase-II)
6	28.01.2023	Saturday (Holiday)	Drawing Competition (Class 1 ST to 5 th)

N.B. All the following expenditure are to be borne by the Event organization

1. Payment to Quiz Master
2. Tiffin's to the Participants (except during quiz competition)
3. Quiz Competition – Prize (Rural products from the stalls of SISIR SARAS with proper ORMAS branding) to the Winners.
4. Drawing Competition – Drawing Sheet to all the participants, Prize and Certificate to the winners.
5. Alumni Meet -
6. Parents Meet

Selection of Firms/Agencies for Tentage & Allied Works, Event Management Services and Photography & Videography work for organisation of SISIR SARAS-2023RFP Notice No. 3605 Dated:- 08.12.2022

Date & Time :-16.12.2022 @ 12:15 P.M.

Venue: Conference Hall, ORMAS, Bhubaneswar

Sl.	Page No.	Section No.	Headings	Original Clause as pe RFP	Queries of the bidder	Clarifications/ Modifications Recommended	Remarks
Queries from UK Fortune for Photography & Videography work							
1	5	2	Eligibility Criteria- Sl.No.1	The Agency must be registered in India as a Limited Company/ Partnership/ Sole Proprietorship under relevant acts and must be in business for last 05 (five) years from the date of incorporation on last date of the submission of proposal.	<p>As per your criteria the firm must be in business for last five years. Actually we started our services at "THE SHIDAS STUDIOS on 2013 But when GST implemented in 2017 we surrendered our Service Tax no and re-registered our firm in GST portal with a new name "UK Fortune Both the companies are with the same proprietor Mr. Jyoti Prakash Das. The reason behind the name change is before GST we are dealing with Cinema, Videography & Photography services which you can cross check with the service tax certificate. But we started working with mult sector sales and services on 2018. That's why we changed our firm name to UK Fortune, which n today is valid. So logically we are eligible for your "5 year in business criteria. We also continuing our business at the same address from 2013 to date Here are some key points to match with the attached documents.</p> <p>SERVICE TAX CERTIFICATE: 2013: THE BHIDAS STUDIOS PROPRIETR: JYOTI PRAKASH DAS SERVICE TAX NO:ALMPO3100FSD001</p> <p>HOUSE RENT AGREEMENT: 2013: THE BHIDAS STUDIOS PROPRIETK: JYOTI PRAKASH DAS HOUSE OWNER NAME SACHALA RATHA</p> <p>ELECTRICITY BILL :2013: HOUSE OWNER NAME: SACHALA RATHA</p> <p>GST CERTIFICATE: 2018: UK FORTUNE PROPRIETR: JYOTI PRAKASH DAS GST NO:21ALMPO100F222</p> <p>HOUSE RENT AGREEMENT 2018: UK FORTUNE PROPRIETI JYOTI PRAKASH DAS</p> <p>ELECTRICITY BILL</p> <p>HOUSE OWNER NAME: SACHALA RATHA 2022: HOUSE OWNER NAME SACHALA RATHA</p> <p>WE CAN AVAIL AN AFFIDAVIT REGARDING THE BOTH THE COMPANIES ARE THE SAME COMPANY WITH THE SAME PROPRIETOR AND SERVING SINCE 2013 TO TILL TODAY We would be thankful, if you could spend a little of your valuable time and look into this matter and allow us to participate in the bid.</p>	<p>It is clarified that the bidder has to submit the following documents for the said query:-</p> <ol style="list-style-type: none"> 1. Business Continuation certificate from the CA. 2. Audited Account and ITR copy. 3. Affidavits for change in the business name should be notarised. 	No Change

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