

District Rural Development Agency, Sundargarh

QUOTATION CALL NOTICE

Sealed Quotations are invited from recognized Tent Houses for erection of stalls and other allied work for 'JATRA 2016' at Sundargarh, which will be held from dt.27/01/2016 to dt.31/01/2016. The applied quotationers must have the experience in execution of below mentioned works at least for last 3 years. The tender paper available online in the website :www.sundargarh.nic.in and it also available in DRDA office during the office hours till 12/01/2016. The intending quotationers must apply tender as per the below mentioned specification with all the required documents to the undersigned from 7/1/2016 to 12/01/2016 during office hours (10am to 5 pm). The quotations will be opened on dt.13.01.2016 at 10:30A.M in the office of PD DRDA, Sundargarh in presence of the quotationers or their representatives. The Committee reserves the right to reject any or all quotations without assigning any reason thereof.

1. Erection of Stalls:- 180 numbers of stalls will be erected in "JATRA-16"

Specification for Stalls

Structure	Bamboo & cloth structure stall – 10''X10'' Tarpaulin water proof roofing
Flooring	Full floor Green Mat
Ceiling & Wall	Three sides including partition walls of stall will be covered with white cloth. Backside outer wall will be covered with tarpaulin and G.I. Sheets (22 Gage corrugated sheet). The GI Sheets shall be fixed horizontally supported with wooden bellies. (ALL NEW WHITE COTTON CLOTHES TO BE USED).
Racks	Three tire wooden racks. The shelf of the racks of size 1'6'' x 10'' covered with white cloth. Below to racks the space will be used for storage of goods.
Facia	A wooden batten frame/ bamboo frame will be erected by the frame will be 2' front projection, 3' height. The facia will be covered with cloth. A running white cloth jhallar of 1' width will be put in the front side, below to the facia frame
Furniture	Front counter steel table size 8'x 2.6'x 3' height and wrapped with new white cotton cloth. Plastic molded Chair- 2 nos.
Electric Fitting	Tube light- 4 nos (2 no of tube light should be connected with generator.) an on/ off switch for use in night time after closing.
Numbering of Stalls	All stalls should be numbered with stencil & Paint
Closures	Front cloth drops/ screens and daily putting up & off

2.Auditorium :- Sitting arrangements for the audiences should be erected in front of the stage. The minimum distance between stage and auditorium will be 40 feet. The quotationer has to quote price as against the detail given below":

Size : 80' X 120'

Light : 20 nos. tube lights will be fitted in the poles.

Chair: 1500 no. of plastic molded chairs and one row of for VIPs with cloth and sofa
Tea table

Side wall screen: 250' Side wall screen to be fitted for VIPs passage on Stadium Side.

Carpeting: 12000sqft carpeting with green mat.

Barricading: 4' height bamboo barricade will be made in the two sides of audience sitting area

3. Ground Electrification:- The below mentioned points are taken into ground electrification, which shall be supplied by the quotationer for "JATRA-2016" at Bhawani Bhawan Ground. The quantities of the items are statutory/fixed. The quotationer must quote the price for all the points mentioned below. The ground electrification includes the below mentioned items and concealed wiring to all lights equipments.

- I Main switch Board/Panel Board up to 250 KW electric loads with cabling & wiring
- II Adequate speakers shall be fitted in the exhibitions premises for surround sound.
- III 20 nos of Halogen light (500 watt) along with wiring/fitting poles
- IV 20 nos of Halogen light (1000 watt) along with wiring/fitting poles
- V 10 nos. of white Halogen light along with wiring/fitting poles.
- VI 5 nos. of Halogen shall be fitted in and around back side of the stalls for security pupose.
- VII 100 nos. Globe lights/Garden lights with stand(3'height) with wiring.
- VIII 100 nos. Applique hanging lampshades along with bulb fittings and wiring. The appliqué lamp sheds will be placed at the branches of big trees inside the exhibitions premises/closed to the premises.
- ix. 10,000 Tuni running lights will be fitted at the required places.
- X Lights Towers(10 nos):20'x6'x6'x6'

4. Silent Generator:-

Generator set with required fuel will be provided by the quotaioner for the entire "JATRA-2016" period. The quotationer should always be prepared for uninterrupted power supply for the exhibition. The generator circuit should be connected with two tubes lights for each stall, few ground lights, control room and public announcements systems. The requirement of Generators sets will be of 100 KVA.

5. Hoardings:-

The below mentioned items are taken for making Hoarding

- Hoarding using Flex sheets will be made in the prime places to be given by DCO, Sundargarh before 10 days of inauguration of JATRA-2016
- The quotaioner will quote the price for fixing of the hoarding along with flex sheet printing & fixing charges.
- The quotaioner will quote the price for 10ftX12 ft size of Board.

6. Bedset Durry & Blankets:-

The following are the requirement of Bedset, Durry and Blanket in the exhibition

1. Bedshet: 100 set (per set = 1Gada+1Pillow+1Bedsheet)
2. Blanket : 100 pieces
3. Durry : 50 nos

7. Structure of Stage:

As the Permanent cement stage is available on the ground and on this cement stage temporary stage will erected as per the design attached. The Design should cover the entire Stage. The prescribed ratio will be maintained during the erection of stage.

a:Stage Decoration

Flowering(length-60')(2 Layer), VIP Booke:15 per day
Balloon Decoration
Stage side Sora art Painting



- b.Barricading:** 4' height bamboo barricade will be made around the stage in double row for the entry of VIPs with complete matting and cloth walling.
- c.Furniture:** 12 No. of VVIP Chairs with white towels, 3 no of VVIP Sofa, 4 no of quality borosil glasses with covers, Plastic name plates-12 no, 2 no. of flower vase with live flower sticks, Turkish towels on the VVIP chairs, one speech podium, for entire exhibition period. Brass Deepam (2'.6" height) with inaugural materials etc. are to be provided on the opening day.
- Green Room:** Six green rooms shall be made on both side/back side of the stage having good arrangements for sitting and with provision of a mirror in each green room with green mat flooring.

8.Erection of gate: (The below mentioned items are taken as a package)

The quotationer shall submit the lowest possible rate for the gate with following Specifications. The gate will erected as per the design attached .

- Structure:** Bamboo structure, Wooden Batten framing, Square & Box type structure
- Size:** Pillars height will be of 18' to 20' with 16' cleared width between the pillars. Length 25' and width of pillar will be 4' all round.
- Covering:** Gate should be erected with batten framing, flex/cotton cloth mounting with design work as per approved design (design attached with this paper.)
- Lighting:** Sufficient lighting arrangements with metal light.

TERMS AND CONDITIONS OF TENDER FOR TENT & ALLIED WORKS

- 1 . Experience certificate of successful completion on similar works during last three year
2. The Value of the work executed should not be less than Rs.5.00 lakhs in single work order in each of the last 3 years
3. The bidders should furnish VAT clearance certificate, Income Tax clearance certificate and Service Tax clearance certificate as on 31.03.2015 (Latest Deposit Challans should be attached).
4. The rate offered by the firm must be inclusive of all taxes and duties.
5. The duration of the exhibition will be of 5 days. The venue shall be made available to the contractor before 10 days of commencement of the exhibition. All the desired works should be completed on 26.01.2016 by 10.30 am and it should be handed over to the in-charge of exhibition latest by 11:30 am.
6. The bidder shall quote their price for all the items under the package without leaving blank. If found so, the bid will be treated as non-responsive and rejected.
7. The bidder has to quote the rate as per the given format.
8. On completion of the exhibition, the contractor shall have to take away all the materials within seven days & vacate the place with the same condition while occupying the ground.



9. The final payment will be made on the basis of the actual work done and Work Assessment Report in the specified format by the Mela-in-charge. The contractor shall not use any additional materials other than the work specified in the work order without the prior permission of the Mela-in-charge. In case of any additional requirement, the contractor has to take the prior written permission from the Mela-in-charge.
10. The bidder along with manpower and the committee formed by the mela-in-charge should do a proper assessment and the actual work done during the mela period.
11. Bidder will be responsible for upkeep and maintenance of the entire work done by him till the closing of the exhibition. The authority will not responsible for any breakage, damage, fire, theft etc. of his materials and insurance if any.
12. No part of the contract will be sub-let to others.
13. For convenience and effective delivery, the tender is to be treated as a package of services. Whose total quoted price for the package will be lowest will be approved.
14. The bidder has to treat the materials to be used in Tenstage work (like - Cloths), with Fire Repellant Chemicals. This work has to be certified by the concerned district fire officer.
15. In regard to electrical fittings etc. the contractor shall have to engage qualified licensed electrician/contractor entitled to erect, handle and maintain high tension supply line and its up keep and maintenance.
16. The bidders are required to deposit an earnest money deposit of Rs.50,000/- (Rupees fifty thousand only) in shape of demand draft/pay order in favour of "Project Director, DRDA, Sundargrh" payable at Sundargrh. The E.M.D. amount of the successful bidder will be kept with PD,DRDA till the completion of the exhibitions and will be refunded after completion of the exhibition. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Tender papers without E.M.D shall not be accepted.
17. The bidder or the representative of the bidder should attend the opening event of the tender with all original documents /papers for verification, if required.
18. The total 10 items mentioned in the application form is considered as one package & the L-1 will be decided by committee as per the lowest rate of the gross amount of of the quotation.
19. The Committee has the right to negotiate with the L-1 price holder.
20. Cleaning, Sweeping & keeping ready of all equipments on Stage before commencing of cultural events on all the cultural evenings is the complete Responsibility of the contractor.



The quotationer is to submit self attested photocopies of the required documents with duly filled in tender paper. The documents are to be submitted by the bidders are :-

- I. Rate of all the items of the package is to be filled in the attached prescribed format.
- II. Experience certificate on execution of works of similar nature i.e national/state levels fairs of Government/Corporate sector for not less than Rs.5.00 lakhs in single work order in each of the last 3 years.
- III. Photocopy of pancard.
- IV. Furnish VAT clearance certificate, Income Tax clearance certificate and Service Tax clearance certificate as on 31.03.2015 (Latest Deposit Challans should be attached
- V. EMD of Rs. 50,000 (Fifty thousand only) in shape of Demand Draft/Pay order in Favour of Project Director, DRDA, Sundargarh payable at Sundargarh
- VI The rate quoted for the items should be inclusive of all kinds of taxes.


Collector, Sundargarh

Memo No 154 Date 6/1/16

Copy forward to ADM, Rourkela, Sundargarh/All Sub-Collectors, Sundargarh/All Tahasildars of the Dist./All Block Development officers of the dist./Executive Engineers RWSS/P.W.D/DI&PRO, Rourkela and Sundargarh/DCO & DSO, Sundargarh/E.O , Rajgangpur, Municipality/DRDA and Collecorate, Sambalpur/Jharsuguda/ORMAS office, Bhubaneswar Panchayati Raj. Department, Government of Odisha, Bhubaneswar with a request to publish in their notice board for wide circulation and information of general Public.


Collector, Sundargarh

District Rural Development Agency, Sundargarh

QUOTATION APPLICATION FORM FOR STALLS AND OTHER ALLIED WORKS OF 'JATRA'16

(Last date for submission of tender form is on 12/01/2016 up to 5:00P.M)

To

The Project Director,
DRDA, Sundargarh

Sr.	ITEM PARTICULARS	Quantity	Rate Per Item	Total Amount
1	Erection of stalls	180 nos		
2	Erection of Auditorium	01 (Inclusive all items under this point)		
3	Ground Electrification	01 (Inclusive all items under this point)		
4	Silent Generator with fuel 100 KVA	01		
5	Erection of Hoarding	20 (10 ft x 12 ft)		
6	1. Bed set	230		
	2. Durry	50		
	3, Blanket	230		
7	Structure of stage	01 (inclusive all items under this point)		
08	Erection of gate	01 (Inclusive of all items)		
Grand Total				



Signature of the quotationer
(with seal)

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by DRDA,Sundargarh. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

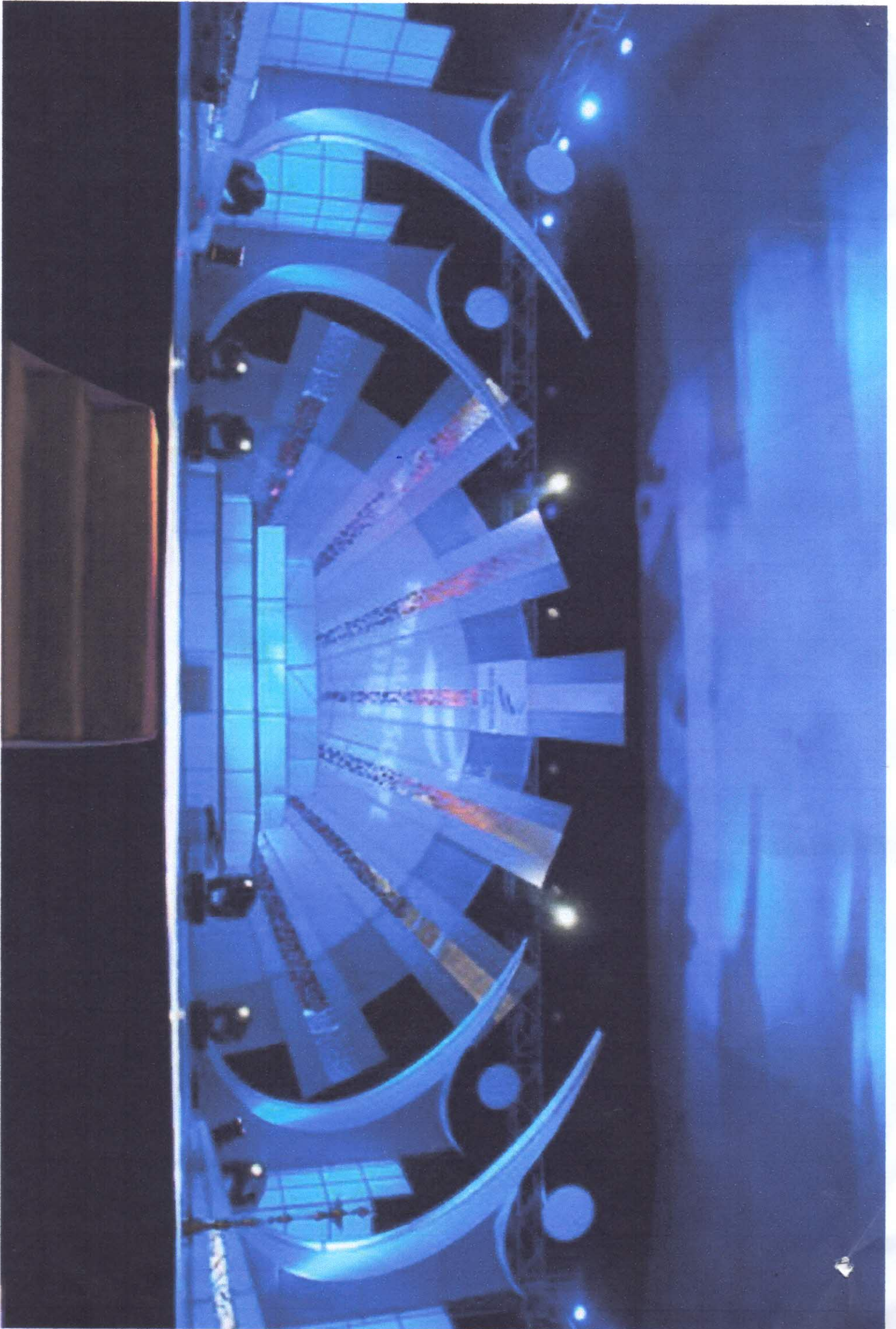
Signature of the Tenderer with seal

Place:

Date



60' X 40'



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