

# **TENDER PAPER**

For

**Printing Work  
Of  
JAGANNATH SARAS-2015  
at  
PURI  
(From 17<sup>th</sup> to 29<sup>th</sup> July 2015)**

Organized by

**DSMS PURI**

Office of DRDA, Harihar Chhak, Katcheri Road, Puri  
Odisha, Pin- 752001

*Accepted by the Bidder (Signature of bidder) 1*

**DETAILS OF TENDER PAPER,EMD, PRINITING WORKS OF JAGANNATH SARAS 2015 AT PURI**

The Tender paper can be downloaded from the following websites- [www.ORMAS.org](http://www.ORMAS.org) or [www.tripti.org](http://www.tripti.org) or [www.odishapanchayat.gov.in](http://www.odishapanchayat.gov.in).

A) E.M.D (Refundable) : **Rs. 1,000/-** (Rupees One thousand) only in shape of Demand Draft /Pay order in favors of DSMS PURI payable at PURI

**To be filled in by the bidder.**

**Demand Daft / Pay Order No. .... Dated ...../...../ 2015**  
(DD/PO to be attached with the Tender Paper)

B) NAME AND ADDRESS OR BIDDER:

**To be filled in by the bidder.**

Bidder Name and Address:

M/s

.....  
.....

Signature of the bidder

C) LAST DATE & TIME FOR RECEIPT OF TENDER : \_\_\_\_\_

D) DATE & TIME OF OPENING OF TENDERS : \_\_\_\_\_ **at DSMS PURI Office.**

**E) ADDRESS FOR SUBMISSION OF TENDER PAPER**

**DISTRICT RURAL DEVELOPMENT AGENCY(DRDA),PURI  
Katcheri Road, Puri  
Pin-752001  
ODISHA**

Exhibition Period

National Level Jagannath SARAS-2015 at Bholanath Vidyapitha, near Gundicha Temple, Puri from 17<sup>th</sup> to 29<sup>th</sup> July 2015 during CAR Festival.

**Accepted by the Bidder (Signature of bidder) 2**

**A. TERMS & CONDITIONS**

1. The text of the materials will be provided by DSMS PURI well in advance of the exhibition. It is the responsibility of the firm that the print materials without any mistake should be provided in time as per the specification.
2. Sanctions of any advance will not be considered. The payment will be made on completion of event.
3. The bill should accompany with the challan of receipt. The offer price should include all taxes & duties.
4. The bidders are required to deposit an earnest money of Rs. 1,000/- (Rupees One thousand only) in shape of demand draft/pay order in favor of Chief Executive, DSMS PURI payable at Puri. The E.M.D. amount of the successful bidder will be kept with DSMS PURI till the completion of the exhibitions i.e. JAGANNATH SARAS). In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Tender papers without E.M.D shall not be accepted.
5. The rate offered by the firm should be valid till completion of the JAGANNATH SARAS - 2015 of DSMS PURI.
6. The tenderers have to offer the price for all items or else the tender paper will not be considered.
7. The rate offered by the firm shall be including of all taxes and duties including Service Tax.

**Documents required to attach with the Tender Paper:**

- i. Copy of work orders/ experience certificate for similar nature of works for last 3 years.
- ii. Authentic proof of own printing firm.
- iii. EMD of Rs.1,000/- in favor of Chief Executive, DSMS PURI in shape of Demand draft/pay order.
- iv. Average Annual Financial Turnover during the last three year, ending 31st March of the previous financial year, should be at least Rs. 1.00 Lakhs. and audited financial statement to be attached.

**C. Details specification:**

1. Identity Card with cover and neck cord
  - a) Size: 5.5 CM X 9 CM
  - b) Printing : Offset Printing, Both Side
  - c) Colour : **Multi colour**
  - d) Paper : Art Paper Board, 220 GSM
  - e) Accessories : Plastic pouch and Clip type Neck Cord
2. Invitation Card :
  - a) Size: 35 CM X 27 CM (Double-folded)
  - b) Printing : Offset Printing
  - c) Colour : **Multi colour**
  - d) Paper : 220 GSM Glossy sheet (Imported)
  - e) Envelop : Fit to card, **Bi colour** printing
3. Brochures :
  - a) Size: 42 CM X 27 CM (Double folded)
  - b) Printing : Offset, Both side Printing
  - c) Colour : **Multi Colour Printing**
  - d) Paper : 220 GSM Glossy sheet (Imported)
4. Posters:
  - a) Size: 44 CM X 56 CM
  - b) Printing : Offset Printing
  - c) Colour : **Multi Colour**
  - d) Paper : 130 GSM Glossy
5. Certificate :
  - a) Size: A4
  - b) Printing : Offset Printing
  - c) Colour : **Multi Colour**
  - d) Paper : 300 GSM Art Paper Board
6. Leaflets:
  - a) Size : A 4
  - b) Printing : Both side
  - c) Colour : Multi Colour
  - d) Paper : 130 GSM

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**DECLARATION**

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by DSMS PURI. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Tenderer with seal

Place:

Date :

***Accepted by the Bidder (Signature of bidder) 5***

**Quotation for Printing works of JAGANNATH SARAS - 2015**

***(Last date for submission of duly filled in tender document is \_\_\_\_\_)***

To

The Chief Executive  
DSMS PURI

Sir,

I / We do hereby submit item wise quotation below for printing works of Jagannath Saras organized by DSMS PURI during Car Festival – 2015.

S. N	Particulars	Quoted Rate (In Rs.) for			
		300 Pcs.	500 Pcs.	1000 Pcs.	2000 Pcs.
1	Identity Card with cover and neck cord				
2	Invitation Card				
3	Brochure				
4	Posters				
5	Certificate				
6	Leaflets				
Total					

Signature with seal of the Tenderer

***Accepted by the Bidder (Signature of bidder) 6***