***ToR for hiring “Individual Consultant”( Short – Term Assignment) to conduct***

***Impact Assessment Study of “ Mo-Badi” Program supported by TRIPTI .***

**1.0 BACKGROUND**

Government of Odisha is committed for reducing the incidence of poverty in the state. A project called “Targeted Rural Initiatives for Poverty Termination and Infrastructure” (TRIPTI) assisted by World Bank is being implemented by the Odisha Livelihoods Mission (OLM). The project’s aim is to enhance social and economic empowerment of the rural poor in 1020 GPs of 38 blocks of 10 coastal districts Odisha through development of their self-sustained and community managed institutions. Promotion of sustainable livelihoods is one of the important components of the Project. Identification of Sub-sectors and implementation of pro-poor focused Value Chain is the key project approach for promotion of Livelihoods. The Value chain in the identified sector is promoted through producer groups at the field level. These producers groups are guided and strengthened to Producers’ federations/ Producers’ company in the relevant sector so that they will be self sustainable institutions in future

TRIPTI has been implementing “**Mo-Badi”** Program for 50,000 Extremely Poor and Vulnerable Households(EPVG) and special categories of Households under Poor Category of Wealth Ranking since 2014-15 in 38 blocks of 10 TRIPTI project operational districts.

**2.0** **Concept of Mo-Badi**

Mo-Badi literally means “Backyard kitchen garden”. It is nothing but cultivation of different type of vegetables in the backyard of house in order to ensure the nutritional security of the families round the year. It also provides continuous nutrition support to pregnant & lactating mother, adolescent girls and children, which are challenging issues in rural areas especially in (EPVG) Extremely Poor and Vulnerable Group families of Odisha.

As nutritional deficiency in the rural area of Odisha is a major concern, the concept of cultivation of multiple vegetables in a small piece of land will help in addressing this problem up to great extent .Mo-badi provides not only nutritional support but also an alternative livelihoods option for EPVG Households. It is less input intensive as it can be managed by proper utilization of households waste and water.

1. . **Objectives of Mo-Badi Program (TRIPTI)**

* Ensuring nutritional security of Households
* Promoting income generation/ alternative livelihood opportunity
* To reduce daily expenditure.
* To promote Natural Farming.

**4.0 Needs of Consultancy Service**

The Project is closing on 30th June, 2015. Hence, the project intended to conduct impact assessment study of “**Mo-Badi”** Program initiated during 2014-15 to enhance nutritional security of EPVG and special category Poor households which will help the project to understand the achievements against the objectives and the sustainability of the activities beyond the project period.

1. **Task of the Consultant required to undertake are as follows:**

* Undertake study on impact of Mo-Badi program against the desired objectives.
* Data Entry, Consolidation and Analysis of data of sample households for enhancement of their Income /reduction of expenditure towards Vegetable Consumption and improvements in nutritional securities of the targeted households..
* Documentation of Best Practices / Success Stories of Sample Households (including pictures) who have benefitted from Mo-Badi Program
* Consultant should focus on what worked and what did not work as per the implementation strategy of Mo-Badi Program and suggest the elements of interventions missing in the implementation plan.
* Suggest measures for post project sustainability and scope for expansion in other districts of the state.

**6.0 Scope, Methodology and Period of consultancy:**

The services will be hired for a period of **30 days spread over 2 months** from the date of signing of the contract.

**Indicative Methodology**:

The study will be conducted with at least 200 sample households in 8 Blocks of 4 project districts( 25 households per block ,two blocks from each district from 4 project districts namely Nayagarh, Jagatsinghpur, Angul, Balasore based on different zones) . Project will provide services of MBKs engaged at GPLF levels for survey work/KII and the Consultant will conduct FGDs required with various stake holders by visiting the sample project districts/villages.

**7.0 Schedules for Completion of Task:**

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| **Deliverables** | **Time Period** | **Payment to the Individual Consultant** |
| Develop Survey methodology and frame work for Impact Assessment, submission of a work plan and inception report after going through all guidelines on Mo-Badi Program. | By 7th day of signing the contract | 25% of Consultancy Fee of the Individual Consultant upon submission of Finalization of Methodology , Framework, Inception Report and Work Plan for the Impact Assessment Study. |
| Data Collection, conducting interview with all stake holders and meeting with GPLF & PG members, DPM,BPFT, Representatives of Govt. etc. |  | 75% of Consultancy Fee of the Individual Consultant after collection, compilation, analysis, documentation of best practices and submission of final report of Impact Assessment Study. |
| Compiling and Analyzing data |
| Report Writing and Submission of Draft Report |
| Submission of Final Report | By 2 months after signing the contract and upon submission of all documents as mentioned in point 8. |

**8.0 Final outputs that will be required from the consultant:**

The consultancy will consist of the following key outputs that will be submitted to OLM. (a) An Inception Report that would describe the data required for review and identifies how the information is to be collected. All this would result in a work plan that assigns responsibilities and discusses implementation arrangements for data analysis etc.

(b) A draft report and subsequently the (c) Final report.

Finally the consultant will submit the following :

i. Three hard copies of final report including success stories .

ii. All the raw data collected (Hard copy)

iii. All the data tables and data in a CD (digitized copy)

iv. Reports in a CD (digitized copy)

**9.0 Review Committee:**

The consultant will be reviewed from time to time by a committee comprising of Addl. CEO (Operation), Dy. CEO ( CM,IB,CB), Project Manager (Livelihoods –Incharge) Project Executive (Social Development) and Project Manager ( Procurement) of OLM on the basis of the deliverables and output of the consultant vis a vis objectives of the task. The committee will also review the draft report submitted by the Consultant. Project .Executive (Social Development) will be the Nodal Person from SMMU, OLM to co-ordinate all activities during Impact Assessment Study on Mo-Badi.

**10. Consultants Qualification and Experience:**

**a.** Essential Qualification**:**

Post Graduate Degree.

(An Agriculture Graduate /Nutrition Post Graduate may be preferred. Preference will be given more to the consultants having Post Graduate Degree from Premier Management Institutes like IRMA/IIMs/IITs/XLRI/XIMB/TISS etc.

b**. The consultant should have overall 15 or more years of experience in conducting impact assessment studies and atleast 5 years experience in conducting studies on Nutrition Issues for Externally Aided projects/ Govt. of India support Schemes .**

c. Consultant should have excellent documentation skills on preparation of this kind of report.

**11. Payment and Support System:**

* Arrangements like vehicle for field visit, cost for organizing need based workshop at field level will be borne by OLM.
* 25% of the Consultancy Fee of the Individual Consultant will be released after finalization of Methodology, Frame work, Inception Report and Work Plan.
* Remaining 75% of the Consultancy Fee of the Individual Consultant will be released to the consultant after completion of all task assigned to the consultant and upon submission of Final Report.
* The Consultant will work closely with Project Manager ( Livelihoods-Incharge) at SMMU,OLM, Bhubaneswar for implementation of the workplan and submission of final report.

**12. Facilities to be provided by Odisha Livelihoods Mission (OLM) to**

**the Individual Consultant during Impact Assessment Study.**

* OLM will provide all related data and reports available at SMMU ,DMMU and BMMU level related to seed village program
* OLM Staff will co-ordinate the Individual Consultant during field visit for arrangement of meeting with the Gram Panchayat Level Federations (GPLFs), Members of Seed Producers Groups / Association etc.
* OLM will reimburse accommodation charges of the Consultant during stay in Bhubaneswar/Districts as per the requirements while conducting the study.
* Vehicles during field visit by the Individual Consultant will be arranged by OLM.

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