



ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପଣନ ସମିତି

ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର

Odisha Rural Development & Marketing Society

creating competence and values in rural Odisha

Panchayati Raj & Drinking Water Department, Government of Odisha

ORMAS

SIRD & PR Campus
Unit-VIII, Bhubaneswar
Odisha-751012, India
Tel:0674-2565870/71
Email:ormashq@gmail.com
Website:www.ormas.org

Notice No.- 362 / ORMAS/ADMIN-MISC-0013-2021 Date 29/01/2024

(Miscellaneous Activities – Advanced Accounting Software / ERP installation and maintenance in ORMAS and District Offices)

Quotation Call Notice

Sealed Quotations are invited from vendors for providing Advanced Accounting Software / ERP as per the specifications given below for official use at Odisha Rural Development & Marketing Society (ORMAS), Bhubaneswar and 30 District units of ORMAS. The quotation completed in all respect should reach the undersigned on or before **07.02.2024** by 1.00 P.M through registered post/ speed post/drop in the tender box.

The undersigned reserves the right to accept or reject any or all quotation without assigning any reason thereon.

Sl. No.	Item with detail specifications	Quantity
1.	Advanced Accounting Software / ERP - Installation, Activation, Implementation and Operational Training Import of Accounting Masters from Excel to Advanced Accounting Software / ERP and Setting in all the Offices, Security Setting, Configuration for receive date from 30 district units to State Office of ORMAS, E-payment system in the respective banks, GST/ Taxation, GST Invoices with automation tax invoices, TDS, Payroll Statutory	01 no. – State Level 30 nos. – District Units of ORMAS

1. Bid Price

- The rate quoted should be inclusive of all taxes, installation and delivery charges at ORMAS, Bhubaneswar and 30 District units of ORMAS.
- All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.
- The Prices should be quoted in Indian Rupees only. The rate quoted should be both in figures and words. In case of any difference in rates quoted in figures and in words the rate in words will be considered.

2. Each Bidder shall submit only one quotation.

3. Validity of Quotation



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Quotation shall remain valid for a period not less than 180 days after deadline date specified for submission.

4. Eligibility

The bidder shall furnish the following documents to establish the bidder's eligibility:-

- Empanelled Vendor of the Advanced Accounting Software / ERP.
- Attested photocopies of PAN number.
- GST registration certificate.
- Price Bid in the prescribed format duly signed and sealed in each page.
- Work Experience of having successfully completed similar works in Central/ State Governments/ PSU's

5. Award of Contract

- The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest quotation price.
 - The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
- Payment shall be made after delivery, successful installation of the advanced accounting software by account transfer after submissions of proper bills and voucher.
 - Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
 - Any legal dispute arising out of this is subject to concerned district jurisdiction only.
 - Notwithstanding the above, ORMAS, Bhubaneswar reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.
 - The original certificate relating to GST, IT registration, PAN, work orders, completion certificate etc. may be produced for verification when asked for.
 - Quotation papers received beyond the stipulated date and time, and other required document shall be liable for rejection. The authority will not be held responsible for postal delay in the delivery of the documents or non-receipt of the same.*
 - The suppliers should attend the complaints on the advanced accounting software installed within 3 days.
 - Interested bidders may submit their sealed Quotations in the prescribed format mentioning "Quotation for providing Advance Accounting System / ERP to ORMAS" on cover of the envelop to Director-cum-Chief Executive Officer, ORMAS, SIRD & PR Campus, Unit-VIII, Bhubaneswar, Odisha - 751012 latest by 01:00 P.M. on **07.02.2024** by speed/ Registered post/ Drop in the tender box. The quotations will be open on the same day at 4:30 P.M. in the presence of the bidder/authorized person.


Additional CEO (Finance)



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Memo No. 363

Date 29/01/2024

Copy forwarded to the Notice Board of ORMAS, Bhubaneswar and for web hosting of the same in ORMAS website for wide publicity.

Additional CEO (Finance)



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Annexure-A

EVALUATION FORM

(In the letter head of the Organization)

1.	Name of the Bidder	
2.	Full Address of the Bidder : Telephone No. Fax No. E-Mail Address:	
3.	PAN No. (with copy attached)	
4.	GST No. (Registration copy attached)	
5.	Work Experience of having successfully completed similar works in Central/ State Governments/ PSU's (work orders and completion certificate- copy attached)	
6.	Empanelled Vendor of Advanced Accounting Software / ERP (Empanelled letter- copy attached)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal:

DECLARATION BY THE BIDDER:

It is hereby declared that I, the undersigned, have read and examined all the terms and condition etc. of the tender document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Signature with Date:

Name:

Address:



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Annexure-B

PRICE QUOTATIONS FORM

(In the letter head of the Organization)

Sl. No.	Item with detail specifications	Quantity	Unit	Total Price Quoted in INR (excl. GST)
1.	Advanced Accounting Software / ERP - Installation, Activation, Implementation and Operational Training Import of Accounting Masters from Excel to Advanced Accounting Software / ERP and Setting in all the Offices, Security Setting, Configuration for receive date from 30 district units to State Office of ORMAS, E-payment system in the respective banks, GST/ Taxation, GST Invoices with automation tax invoices, TDS, Payroll Statutory	1	Lump sum	

I / We agree to supply and install the above advanced accounting software in accordance with the technical specifications for a total contract price of Rs..... (amount in figures) [Rs. (amount in words)] excluding GST within 15 (fifteen) days on placement of orders. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Place:

Date:

Signature of bidder with seal

Name of the Firm/ Agencies

Address