



ଓଡିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପଣନ ସମିତି
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡିଶା ସରକାର
Odisha Rural Development & Marketing Society
creating competence and values in rural Odisha
Panchayati Raj and DW Department, Government of Odisha

ORMAS
BHUBANESWAR

Notice No. – 2081 / ORMAS/MIS/01/2018-19
(Purchase of Computer, Printer & Consumables)

Date 3/8/2021

Quotation Call Notice

Sealed Quotations are invited from firm/dealer/supplier for supply of Quick Heal Total Security Antivirus Renewal Pack as per the specification given below for official use of Odisha Rural Development & Marketing Society (ORMAS), Bhubaneswar. The quotation completed in all respect should reach the undersigned on or before 09/08/2021 by 1.00 P.M through registered post/speed post/drop in the tender box.

The undersigned reserves the right to accept or reject any or all quotation without assigning any reason thereon.

| Sl. No. | Item with detail specifications | Quantity |
|---------|--|--------------------------|
| 1. | Quick Heal Total Security Antivirus Renewal Pack of 10 users with 3 years subscription | 5 nos. (Five numbers) |

1. Bid Price

- The rate quoted should be inclusive of all taxes, delivery and installation charges at ORMAS, Bhubaneswar.
- All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.
- The Prices should be quoted in Indian Rupees only. The rate quoted should be both in figures and words. In case of any difference in rates quoted in figures and in words the rate in words will be considered.

2. Each Bidder shall submit only one quotation.

3. Validity of Quotation

Quotation shall remain valid for a period not less than 90 days after deadline date specified for submission.

4. Eligibility

The bidder shall furnish the following documents to establish the bidder's eligibility:-

- Attested photocopies of PAN number.
- GST registration certificate.
- Price Bid in the prescribed format duly signed and sealed in each page.

5. Award of Contract

- The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest quotation price.
- The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.



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6. Payment shall be made after delivery, successful installation of the goods through A/C Payee Cheque or account transfer after submissions of bills and voucher.
7. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
8. Any legal dispute arising out of this is subject to concerned district jurisdiction only.
9. Notwithstanding the above, ORMAS, Bhubaneswar reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.
10. The original certificate may be produced for verification when asked for.
11. Quotation papers received beyond the stipulated date and time, and other required document shall be liable for rejection. The authority will not be held responsible for postal delay in the delivery of the documents or non receipt of the same.
12. The suppliers should attend the complaints on the items supplied within 3 days.
13. Interested bidders may submit their sealed Quotations in the prescribed format mentioning "Quotation for Inverter Batteries" on cover of the envelop to Chief Executive Officer, ORMAS, SIRD Campus, Unit-VIII, Bhubaneswar, Odisha - 751012 latest by 01:00 P.M. on 09/08/21 by speed/ Registered post/ Drop in the tender box. The quotations will be open on the same day at 4:30 P.M. in the presence of the bidder/authorized person.

[Signature]

Joint CEO (Accounts)

Memo No. 8082

Date 3/8/2021

Copy forwarded to the Notice Board of ORMAS, Bhubaneswar and for web hosting of the same in ORMAS website for wide publicity.

[Signature]
02/8/2021

Joint CEO (Accounts)



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Annexure-A

EVALUATION FORM

(In the letter head of the Organization)

| | | |
|----|---|--|
| 1. | Name of the Supplier | |
| 2. | Full Address of Supplier's: Telephone No./ Mobile No. E-Mail Address: | |
| 3. | PAN No. (with copy attached) | |
| 4. | GST No. (Registration copy attached) | |

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal:

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and condition etc of the tender document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Signature with Date:

Name:

Address:



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Annexure-B

PRICE QUOTATIONS FORM

(In the letter head of the Organization)

| Sl. No. | Item with detail specifications | Quantity | Quoted Rate (per unit) in INR (including GST) | Grand Total in INR (including GST) |
|---------|--|--------------------------|---|------------------------------------|
| 1. | Quick Heal Total Security Antivirus Renewal Pack of 10 users with 3 years subscription | 5 nos. (Five numbers) | | |

I / We agree to supply the above quantity of goods in accordance with the technical specifications for a total contract price of Rs..... (amount in figures) [Rs. (amount in words)] Including GST within 15 (fifteen) days on placement of orders. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Place:

Date:

Signature of bidder with seal

Name of the Firm/ Agencies

Address