

**DISTRICT SUPPLY & MARKETING SOCIETY (DSMS), KENDRAPARA**  
(O/o. DRDA Building, In front of Tahasil Office, Kendrapara, Pin-754211, Odisha)

Ph No. 06727-220064 E-Mail:- [dsmskendrapada@gmail.com](mailto:dsmskendrapada@gmail.com)

Notice No. 98 /

Date 22/5/18 /

**Quotation Call Notice**

Sealed Quotations are invited from interested reputed suppliers/ dealers providing different items as per the specification given below for official use of District Supply & Marketing Society, Kendrapara. The evaluation forms and format of the quotation completed in all respect should reach the undersigned ***on or before by 30.05.18 (11.00 A.M.) and will be opened on the same date at 12 Noon.***

Sl. No.	Item	Specification	Qty	Warranty	Brand
<b>IT Equipments</b>					
1.	Desktop (Installation required)	Core – i5 Processor 8 <sup>th</sup> generation, 4 GB RAM, 1 TB Hard Disk, 21.5" display/DOS, Wifi & Bluetooth connectivity	1	Preferably One Year	HP or equivalent
2.	Laptop	Core – i5 Processor 7 <sup>th</sup> generation, 8 GB RAM, 1 TB Hard Disk, 14" display	1	Preferably One Year	HP or equivalent
3.	Xerox-cum-Printer-cum-Scanner	Multifunctional Printer, Laser Two Line LCD, Manocrome Printing, 180 MB, duty cycle 15000 pages, resolution 4800*600 dpi	1	Preferably One Year	HP or equivalent
4.	UPS	220 Volte AC minimum one hour back up	1	Preferably One Year	
5.	Hard Disk	1 TB	1	Preferably One Year	
6.	Pen Drive	16 GB	3		HP or equivalent
7.	Modem	Wi-fi	1		
<b>Non-IT Equipments</b>					
1.	Split AC with stabilizer	1.5 Ton Digital Inverter Split AC, Copper Condenser, R290 Refrigerant	1	Preferably One Year	VOLTAS or equivalent
<b>Furniture &amp; Fixtures</b>					
1.	Executive Table	Main desk size – 1500(w) X 800(d) X 750(h), ERU size - 1200(w) X 600(d) X 750(h); movable draw unit with 3 drawers; Top – 36mm thick laminated top with 2 mm bipping all around, structure – rectangular tube – 40mm X 20mm X 1.6mm thick, round tube of dia 50.8mm X 1.6mm thick, modesty & side panel- per forated sheet of 0.9mm thick, epoxy polyester powder coated	1	Preferably One Year	Godrej or equivalent
2.	Executive Table	Size – 1500(w) X 750(d), Top – 18mm thick laminated particle board, frame – 1.2mm thick, leg – 38mm X 25mm X 1.2mm, pedestal – 0.6mm thick, epoxy polyester powder coated	1	Preferably One Year	Godrej or equivalent



3.	Executive Chair (Revolving)	Seat size – 51.0cm(w) X 51.0cm(d), Back size – 46.5cm(w) X 56.0cm(h), Back height- 47.0cm, type –hot pressed and polyurethane foam upholstered with foam laminated polyester mesh fabric Armrest – one piece cantilever type, molded poly propylene. Pedestal – molded in GF nylon, 5 nos. twin wheel castor.	1	Preferably One Year	Godrej or equivalent
4.	Multipurpose /visitors Chair	Seat and back – hot pressed plywood & upholstered with P.U foam and fabric. Back size – 42.0cm(w) X 26.5 cm(h), seat size - 42.0cm(w) X 42.0 cm(d)	9	Preferably One Year	Godrej or equivalent

## 2. Bid Price


- The rate quoted should be inclusive of all Taxes, delivery and installation charges at DSMS, Kendrapara.
- All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

## 3. Eligibility criteria of the Bidder:-

- Attested photocopies of PAN Number
- GST registration certificate and up to Tax Clearance Certificate

## 4. Bidders shall submit their sealed quotation separately for IT/ Non-IT Equipments and Furniture & Fixtures.

- Interested bidders may submit their sealed quotation in the prescribed format super scribing "Quotation for Procurement of IT/ Non-IT Equipments/ Furniture & Fixtures" on the envelope to the Project Director within the stipulated date and time mentioned above.
- The 1<sup>st</sup> Lower Bidder cannot be claiming to supply the items, as the items will be purchased as per the specification and quality. The undersigned is not bound to place order to the lowest Quotationer. While considering the lowest Quotationer of any item other conditions such as suitability of the items, financial standard of the Quotationer, past business experience/brand, reliability of the gurantee etc. will also be considered.
- The original certificate may be produced for verification when asked for. Quotation papers received beyond the stipulated date and time, and other required document shall be liable for rejection. The authority will not be held responsible for postal delay in the delivery of the documents or non receipt of the same.
- The Quotationer has to bear the responsibility for proper and timely delivery and installation of goods and he has to bear the loss or damage if any of items during transit and installation.
- The suppliers should attend the complains on the items supplied.
- The evaluation form of quotation, format for submission of quotation can be collected from the Office **from Dt.22.05.18 to Dt.29.05.18** during the working hour.
- Any legal dispute arising out of this is subject to concerned district jurisdiction only.
- Notwithstanding the above, DSMS Kendrapara reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.**

  
Project Director, DRDA-cum-  
Vice Chairman, DSMS, Kendrapara

Memo No: \_\_\_\_\_/

Date: \_\_\_\_\_/

Copy Forwarded to the notice board of Office of the Collector, ADM, DRDA, Sub Collector, Kendrapara and ORMAS, Bhubaneswar for wide circulation.

*[Signature]*  
22/5/18

Project Director, DRDA-cum-  
Vice Chairman, DSMS, Kendrapara

*[Signature]*  
22/5/18

**Quotation to be sent to the following Address:-**

**Project Director, DRDA, Kendrapara  
(DSMS Section) In front of Tahasil Office, P.O.-Kendrapara,  
Dist.-Kendrapara, Pin-754211**

### **EVALUATION FORM**

1.	Name of the Supplier	
2.	Full Address of Supplier's shop/ showroom :  Telephone No. Fax No. E-Mail Address:	
3.	Are you a dealer/ reseller	
4.	GST Registration no. with place (Copy to be attached)	
5.	PAN No. (with copy of certificate)	
6.	Up to date Tax Clearance Certificate (Copy to be attached)	

### **DECLARATION BY THE BIDDER:**

It is hereby declared that I the undersigned, have read and examined all the terms and condition etc of the tender document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm, have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

**Full Signature of the Bidder with :**

**Date:**

**Name:**

**Address:**

*[Signature]*  
22/5/18

Chief Executive  
DSMS, Kendrapara



# **FORMAT FOR SUBMISSION OF QUOTATION**

Sl. No.	Item	Specification	Qty	Warranty	Brand	Rate per Unit	Total Amount
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7.	Modem	Wi-fi	1				
<b>Non-IT Equipments</b>							
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<b>Furniture &amp; Fixtures</b>							
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<b>G. Total</b>							

*Don*  
22/5/18

Gross Total Cost Rs. \_\_\_\_\_ Total Bid Price  
(including Taxes and Other) in Rs. \_\_\_\_\_ (in Numbers)  
\_\_\_\_\_(In words)

**Signature of the Bidder with Seal**

**Name of the Firm/ Agencies:**

**Address:**

**Date:**

**Place:**

  
27/5/18  
Chief Executive  
DSMS, Kendrapara