



Odisha Livelihoods Mission  
Panchayati Raj Department  
Government of Odisha

No. 362/2017-18

Dated: 21-12-2017

QUOTATION CALL NOTICE

**PROCUREMENT OF VARIOUS ITEMS UNDER DIFFERENT CATEGORIES**

Sealed quotations are invited in the prescribed format from the firm having valid up to date GST certificate for **procurement of various items under different categories Category-A {IT Equipments} and Category-B {Electrical Item} and Category-C {Furniture}** for District Mission Management Unit under OLM. The details of the terms and conditions of the above tender can be downloaded from [www.sundargarh.nic.in/](http://www.sundargarh.nic.in/) [www.ormas.org](http://www.ormas.org) / [www.olm.nic.in](http://www.olm.nic.in) for use. Interested bidders may submit their sealed quotations in the prescribed format mentioning "**procurement of various items under different categories (Category-A{Equipments} and Category-B {Electrical Item} and Category-C {Furniture} for DMMU, OLM**" on the cover of the envelope to the office of the PD, DRDA-cum- District Mission Co-Ordinator, Odisha Livelihoods Mission, DRDA, Sundargarh by 29.12.2017 up to 11:00 am and opening of tender at 3.00 PM on 29.12.2017. The authority reserves all rights.

For Details please visit: [www.sundargarh.nic.in](http://www.sundargarh.nic.in) / [www.ormas.org](http://www.ormas.org) / [www.olm.nic.in](http://www.olm.nic.in)

  
PD, DRDA-cum- District Mission Co-Ordinator  
Odisha Livelihoods Mission, DMMU, Sundargarh

**Odisha Livelihoods Mission  
District Mission Management Unit**

**Procurement of Goods under Local Shopping Method under NRLM.**

1. Sealed quotations are invited from the registered firm for Purchase of various items under different categories for DMMU,OLM

**Category A- Purchase of IT Equipments:-**

Sl No	Type of Item	Minimum Specification	Quantity In Nos.	Place of Delivery
1.	Desktop	Annexure-1	6	District Mission Management Unit, OLM
2.	Laptop(Ormas)	Annexure- 2	1	
3.	CPU	Annexure-3	3	
4.	Video Camera	Annexure- 4	2	
5.	Digital Camera	Annexure- 5	1	
6.	Scanner	Annexure-6	2	
7.	Multifunction Printer B/W	Annexure- 7	4	

**Category B- Purchase of Electrical Items:-**

Sl No	Type of Online UPS & Batteries	Minimum Specification	Quantity In Nos.	Place of Delivery
1	Inverter with Battery	Annexure-8	5	District Mission Management Unit, OLM
2	Stand Fan	Annexure-9	1	
3	RO Water Filter	Annexure-10	1	



### Category C- Purchase of Furniture:-

Sl No	Type of Online Items	Minimum Specification	Quantity In Nos.	Place of Delivery
1.	Executive office Chair	Annexure-11	3	District Mission Management Unit, OLM
2.	Steel Almirah	Annexure-12	3	
3.	Executive Office Table	Annexure-13	2	
4.	S Chair	Annexure-14	4	
5.	Steel Reck	Annexure-15	5	

#### 2. Bid Price

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- All duties, taxes and other levies payable by the contractor under the contract shall be excluded in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only .
- The bidder shall quote their price separately for Category A, Category B and Category C. one bidder can quote their price in multiple categories.

#### 3. Validity of Quotation

Quotation shall remain valid for a period not less than 30 days after the deadline date specified for submission.

#### 4. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- are properly signed ; and
- Confirm to the terms and conditions, and specifications.
- Filled in Indian Currency
- Quoted in Unit and total
- EMD Rs. 10000/-
- GST Registration Certificate.
- GST Clearance Certificate
- Separate evaluation will be done for each category. The firm can apply for all categories.

#### 5. EMD : Rs. 10000/-

5.1. The bidder must submit Earnest Money Deposit of Rs. 10000/- (Rupees Ten thousand only) in shape of Demand Draft in favour of P D DRDA, Sundargarh. The EMD shall be refunded without interest after awarding of purchase order with successful bidder.

5.2. The bidder must submit the EMD for the Category-A ( Purchase of IT equipments) only and absent of which the bid shall be rejected for category-A only.



6. **Award of Purchase order**  
The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
7. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
8. Successful bidder will ensure the timely Installation at DMMU, OLM
9. There will be standard warranty at least as mentioned in the spec from the date of installation, any Failure of the same during the warrantee period, you have to make good of it immediately.
10. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
11. You are requested to provide your tender latest by **29.12.2017 (Friday) by 11 AM (time) at Odisha livelihoods mission , DRDA, Sundargarh. The bid shall be opened on the same date at 3 PM in the presence of the bidders / bidder's representative.**
12. We look forward to receiving your quotations and thank you for your interest in this project.

( Purchaser )  
Name:PD,DRDA-cum-District Mission Coordinator  
Odisha Livelihoods Mission  
Address:DRDA, Campus, Sundargarh



### FINANCIAL BID DOCUMENT FORMAT

#### Category A- Purchase of IT Equipments:-

Sl No	Particulars	Make / brand	Specification	Qty in Nos.	Unit Rate Excluding tax	Total Amount in INR Excluding tax
1.	Desktop			6		
2.	Laptop			1		
3.	CPU			3		
4.	Video Camera			2		
5.	Digital Camera			1		
6.	Scanner			2		
7.	Multifunction Printer B/W			4		
Total Amount in INR						

Note:-

Bids of firm quoting for items other than those specified above will not be considered and will be summarily rejected.

#### DECLARATION THE BIDDER.

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by OLM. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

signature of the Tenderer with seal

Place:

Date :



## FINANCIAL BID DOCUMENT FORMAT

### CATEGORY B- Category B- Purchase of Electrical Items:-

Sl No	Particulars	Make/ brand	Specification	Qty in Nos.	Unit Rate Excluding tax	Total Amount in INR Excluding tax
1	Inverter with Battery			5		
2	Stand Fan			1		
3	RO Water Filter			1		
<b>Total Amount in INR</b>						

Note:-

Bids of firm quoting for items other than those specified above will not be considered and will be summarily rejected.

#### DECLARATION THE BIDDER.

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by OLM. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

signature of the Tenderer with seal

Place:

Date :



## FINANCIAL BID DOCUMENT FORMAT

### Category C- Purchase of Furniture:-

SI No	Particulars	Make/brand	Minimum Specification	Quantity In Nos.	Unit Rate Excluding tax	Total Amount in INR Excluding tax
1	Executive office Chair			3		
2	Steel Almirah			3		
3	Executive Office Table			2		
4	S Chair			5		
5	Steel Reck			4		
Total Amount in INR						

Note:-

Bids of firm quoting for items other than those specified above will not be considered and will be summarily rejected.

#### DECLARATION THE BIDDER.

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by OLM. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Place:

Date :

signature of the Tenderer with seal





# Technical Specifications

## Annexure-1

### 1. Desktop

Sl No	Parameter	Technical Specification
1.	Processor	Intel Core i5-6500 Processor (Quad Core, 6MB, 2GHz) or Higher
2.	Chipset	Intel Q170 Chipset
3.	Motherboard	Motherboard make from the same Desktop OEM (OEM Logo sticker in the motherboard will not accepted)
4.	Memory	4 GB (1 x 4GB) 1600 MHz DDR3 Memory
5.	Hard Disk	500 GB or more
6.	Monitor	21.5 inches or higher LED Backlight with Full HD 1920 1080 and min 2 USB Ports (Same Desktop OEM make).
7.	Port	High speed USB 2.0 ( 2 Front/ 4 Rear) Side audio ports: Headphone and microphone Ac-in
8.	Accessories	Keyboard: USB, Mouse: USB Optical Mouse, Speakers: external speakers, Headphone with microphone, Backpack Carry bag
9.	OS Certifications	Support Windows 8 Professional ( 64 bit) or More
10.	Warranty	As per company rule
11.	Application	Microsoft live suit for windows live movie maker
12.	Video graphics	1 GBRAM that support Direct x9 or higher
13.	Preloaded Software	OS Windows, Acrobat Reader, Flash player, Nortorn interne security latest for one year and extendable every year, format factory
14.	Brand	HP/Dell/ Acer/Lenovo or equivalent





## Annexure-2

### 2. Laptop

Sl no	Technical Specification
1.	Processor-Intel core i5 7 <sup>th</sup> Gen 7200u(2.5 Ghz based speed, Turbo frequency 3.1 Ghz)
2.	Chipset-Compatible chipset/SOC
3.	Graphics-Intel HD Graphics 620
4.	Memory-4GB DDR4 (2133 Mhz)
5.	Hard Drive -1TB HDD
6.	Removal Storage – Internal DVD writer
7.	Display-14"full HD (1920*1080) Resolution
8.	Audio/Visual-Stereo sound,1 HMI/1VGA 9with HDMI converter, Interface:1xheadphone-out & audio-in combo Jack, Audio: build-in speaker, build-in microphone
9.	Communications-Intergrated Gigabit Ethernet (10/100/1000 NIC)
10.	Wireless Support: 802.11ac+Bluetooth 4.0 (Dual band)
11.	Ports and connectors: 3 USB ports (having min 2no. of USB 3.0 port),1x HDMI, 1VGA, 1RJ-45 (Ethernet), 1 power connector
12.	Input Device-Backlit keyboard with multi gesture touch pad
13.	Software: Internet security with 1 year subscription
14.	Security: TPM 2.0 or higher and FPR (Finger Print Reader)
15.	Certification-EPEAT Gold, CE, UL, FCC, Window 10, Energy star, RoHS Compliance
16.	Power-Backup 4 hrs or more ,65 W AC adapter, input-100~240 V AC, 50/50 Hz universal
17.	Operating System- Original preloaded windows 10 professional (64bit)
18.	Carry Bag- Good quality back pack
19.	Warranty 5 years onsite warranty (1 year on battery & Adaptor)
20.	HP/Dell/ Acer/Lenovo or equivalent

### Annexure-3

#### 3. CPU to be reassembled unit

- a. Model: Acer Desktop
- b. Preloaded operating sysem
- c. Intel corei3
- d. OS- MS Windows-8
- e. Chip set: Q8 series

### Annexure-4

#### 4. Video Camera ( Handi Cam)

- Image sensor- minimum 5 mp, CMOS/CCD
- Display- minimum 2.5 inch
- Focusing system-auto
- White Balance-Auto
- Focus Range- 1 m to infinity
- Exposure-auto
- ISO-Auto
- Video Recording- AVCHD ver 2.0 compliant
- MPEG-4/H.246
- Audio Format- MP3, MP4,AAC
- Image Size- at least 720p
- Wifi
- HDR
- 1 years warranty.
- **Model- Sony/Nikkon/Canon or equivalent**

#### **TRIPOD:**

- Right handed version
- Light weight
- 60 to 90 degree tilt range
- 360 degree pan angle



**Annexure-5****5. Digital Camera**

- 16.1 Mega Pixel,
- HD Video,
- 5x Optical Zoom,
- 7.0 cm LCD Screen
- Brand: Nikon/Canon/Sony or equivalent

**Annexure-6****6. Document Scanner**

- Automatic imaging correction Functions
- 2400 x 4800 dpi scan resolution,
- Scan speed 16secs (300 dpi; A4 Color Document),
- Low power consumption
- HP/Canon/Samsung or equivalent

**Annexure-7****7. Multifunction Printer B/W**

Sr No	Parameter	Requirement
1	Printing	Print Speed (Black) 20 ppm Print Resolution (dpi), 1200 DPI or Higher First Print Out Time (Black), less than 5 sec Emulation : PCL5e, PCL6, PostScript 3, PDF 1.4, TIFF and more, Duplex Printing
2	Copy	Copy Speed (Black) 65 PPM or Higher Copy Resolution, 600 X 600 dpi or higher Duplex Copy, yes Copy Special Features, Zoom from 25% to 400%, Multi Copy up to 999 pages
4	Fax	Modem Speed (kbps) 33.6, Compatibility ITU-T G3, Super G3
5	Display	LCD Display
6	General	Interface: USB 2.0, Ethernet 10/100/1000 and Wireless 802.11 b/g/n Noise Level: Less than 60 dBA for Print/Scan/Copy Monthly Duty Cycle: More than 300000 Paper handling: Legal, A4, Letter, A5, A6, B5, B6, Custom, Executive etc. (Auto Duplexing Printing), ADF





7	Operating System	Compatible with Windows-7, Windows-8, Windows-10, Windows Server Supported & Mac OS, (Both for 31 and 64 Bit)
8	Warranty	3 years on site
9	Brand	HP/Richo/Canon/Samsung or equivalent

## Category-B ( Electrical Items)

### Annexure-8

#### 1. Inverter ( Home UPS)

- 1100 VA, Sinewave
- VDC 12 V.
- Make: Microtek/Sukam/V-Guard or Equivalent
- 2 years warranty

#### Battery

- Lead Acid Battery.
- Rating: 12 v 150 AH,
- Invertor Grade
- Make: Exide / Rocket/V-Guard or equivalent
- 2 years warranty

#### Trolley for Home UPS and Battery

### Annexure-9

#### 2. Padestal Fan

450 mm pedestal fan

1 year warranty

Brand: Orient/ Usha/Luminious or equivalent

### Annexure-10

#### 3. RO Water filter

- Electrical and storage
- RO Purifying
- Total capacity 7 litre
- Filtration capacity 14 litre per hour



- RO membrane 1 year
- Filter- 6 months
- Warranty- 1 year
- Aqua guard, Kent, Pure It

## **Category-C ( Furniture)**

### **Annexure-11**

#### **1. Executive Office Chair**

- Office hydraulic Chair with arm movable
- Methodex/ Godrej or equivalent

### **Annexure-12**

#### **2. S Chair**

- Visitor Chair with Arm
- Mid Back
- Fabric Material
- S Type
- Methodex/ Godrej or equivalent

### **Annexure-13**

#### **3. Office Executive Table**

- 1365 cm (W) X 680 cm (D).
- Both Side drawers with wooden top,
- under structure metal round table.
- Methodex/ Godrej or equivalent

### **Annexure-14**

#### **4. Almirah**

- Dimension 1980 (H) X 915 (W) X 485 (D) mm .
- Having 4 shelves,
- made as per ISI Specification,
- without locker.
- Methodex/ Godrej or equivalent

### **Annexure-15**

## 5. Steel Rack

- Adjustable Stainless steel Rack
- Minimum 4 layer
- slotted angle
- Dimension – 6' X 36" X 15"
- Methodex/ Godrej or equivalent

