



DISTRICT RURAL DEVELOPMENT AGENCY, PURI
PANCHAYATI RAJ DEPARTMENT
GOVERNMENT OF ODISHA

DRDA, PURI
Harihar Chhaka
Kacheri Road, Puri-752001
Tel: 06752-225441, 222136
Fax: 06752-221282
E-mail: ori-dpuri@nic.in,
drdapuri@gmail.com

Letter No. 2780 /DRDA Dated: 2/06 /16

TENDER CALL NOTICE

Sealed retenders are invited from the firms/agencies/ organizations for the following works of the **National level Pallishree Mela-2016** to be organized by DSMS, Puri at Bholanath Vidyapitha, Near Gundicha Mandir, Puri from **5th to 14th July-2016**. The details of the required works are given below:

S.N	Nature of work	Eligible Organizations/ Firms/Agencies	Cost Of EMD	Maximum Cost of Tender
1	Tent & allied works	Firms/Tent Houses /Decorators	1. EMD of Rs 60,000/- (Rupees sixty thousand) only in shape of Demand draft / pay order in favour of Chief Executive, DSMS Puri Payable at Puri 2. The bidders are requested to submit the EMD along with tender.	Rs. 15.60 lakhs (Rupees fifteen lakhs sixty thousand) only
2	Security services	Registered Security Guard Agency	1. EMD of Rs 7,500/- (Rupees seven thousand five hundred) in shape of Demand draft / pay order in favour of Chief Executive, DSMS Puri Payable at Puri 2. The bidders are requested to submit the EMD along with tender.	Rs. 1.50 lakhs (Rupees one lakhs fifty thousand) only
3	Printing	Printing Firms	1. EMD of Rs 3,500/- Rupees three thousand five hundred)only in shape of Demand draft / pay order in favour of Chief Executive, DSMS Puri Payable at Puri 2. The bidders are requested to submit the EMD along with tender.	Rs. 30.000/- (Rupees twenty five thousand) only
4	Document ation	Studios, documentation firms, media and video shooting firms	EMD of Rs 4000/- in shape of Demand draft / pay order in favour of Chief Executive, DSMS Puri Payable at Puri 2. The bidders are requested to submit the EMD along with tender.	Rs. 60.000/- (Rupees Sixty thousand) only

The tender papers along with detail specifications and eligibility criteria of the above works will be available in DSMS, Puri O/o DRDA, Puri from 3rd to 16th June-2016 (3.00 PM) or Tender can be downloaded from ORMAS website-www.odishapanchayat.gov.in, www.ormas.org or www.puri.nic.in. The sealed tenders will be received **through Speed / Registered post only** in DSMS, Puri O/o- DRDA, Puri office latest by 3.00 PM of 16th June-2016. The tenders will be opened in the DRDA, Puri on the same day at 3:30 PM in the presence of the Tenderers or their authorized representatives.

The undersigned reserves the right to accept or reject any or all the tenders without assigning any reason thereof.


Collector & District Magistrate, Puri

Memo No. 2781 /DRDA Dated: 2/06 /16

Copy to the State Mission Director, OLM BBSR/ED ORMAS. BBSR/DIO, NIC, Puri for information & necessary action with a request to webhost the tender call notice in their respective web page for wide publication.


Collector & District Magistrate, Puri

Memo No. 2782 /DRDA Dated: 2/06 /16

Copy to the notice board of office of the Collector, Puri/ GM, DIC/All BDOs/ All CDPOs/ DSWO & Sub Collector, Puri for wide publication of the tender call notice.


Collector & District Magistrate, Puri

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TENDER PAPER

Of

SECURITY SERVICE

For

**NATIONAL LEVEL PALLISHREE MELA-2016 AT
PURI**

(From 5TH TO 14TH July-2016)

Organized by

DSMS/OLM, PURI.

Office of DRDA, PURI, Harihar Chhak, Katcheri Road, Puri

Odisha, Pin-752001

Accepted by the Bidder (Signature of bidder)-1

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The Tender paper can be downloaded from the following websites-www.puri.nic.in www.DSMS PURI.org or www.tripti.org or www.odishapanchayat.gov.in.

DETAILS ON TENDER PAPER, EMD, BIDDER FOR DEPLOYMENT OF SECURITY PERSONNEL DURING NATIONAL LEVEL PALLISHREE MELA-2016

The Tender paper can be downloaded from the following websites- www.DSMS PURI.org or www.tripti.org or www.odishapanchayat.gov.in.

A) E.M.D (Refundable) : **Rs. 7,500/-** (Rupees seven thousand five hundred) only in shape of Demand Draft /Pay order in favor of Chief Executive, DSMS, Puri payable at Puri.

To be filled in by the bidder.

Demand Daft / Pay Order No. Dated/...../ 2016

(DD/PO to be attached with the Tender Paper)

B) NAME AND ADDRESS OR BIDDER:

To be filled in by the bidder.

Bidder Name and Address:

M/s

.....
.....

Signature of the bidder

C) LAST DATE & TIME FOR RECEIPT OF TENDER : **16.06.2016 LATEST BY 3.00 PM**

D) DATE & TIME OF OPENING OF TENDERS : **16.06.2016 AT 3.30 PM at DRDA, PURI Office.**

E. **ADDRESS FOR SUBMISSION OF TENDER PAPER:** Through speed post/
Registered post

Office of the Chief Executive, DSMS, Puri

C/o-District Rural Development Agency (DRDA), PURI,

Harihar Chhak, Katcheri Road, Puri, Odisha, Pin - 752001

Accepted by the Bidder (Signature of bidder)-2

ODISHA

Terms of Reference for Security Services in NATIONAL LEVEL PALLISHREE MELA-2016

A. Background:

Odisha Rural Development and Marketing Society (ORMAS) was constituted in the year 1991 under Societies Registration Act, 1860 as an autonomous body under Panchayati Raj Department, Government of Odisha. ORMAS works in the field of Rural development & rural livelihood. It provides training, technology & marketing support to the rural poor. In the long run enhancing the quality of life of the rural producers. The district units of ORMAS are known as District Supply & Marketing Society (DSMS). These units are functioning with the basic objective to help rural poor to make a better living by enabling them to improve their production, processing and marketing. DSMS PURI also acts as a facilitating agency for implementation & monitoring of rural livelihoods programmes for the rural producers in the district.

CAR Festival is all about transformation of Puri temple, the deities of Lord Jagannath, Balabhadra, Goddess Subhadra and Sudarshan into the new body. The new wooden idols of Lord Jagannath, Balabhadra, Goddess Subhadra and Sudarshan are welcomed to the temple with great celebration and it is a great event in the cultural calendar of Odisha and among the Hindus. The new idols are carved and old ones are cremated with rituals mentioned in the century old scripture. Depend on the almanac positions of Hindu calendar the transformation or

At the time of Car Festival his special celebration will be held on 6th July 2015 in the holy city of Puri, Odisha, at the time Car Festival, from 6th to 14th July-216. It is hoped that, 30 lakhs of devotees & visitors from all over world will visit Puri, during this holy festival. In Last 15 year ORMAS has been involved in organising melas for rural producers in PURI during the Car Festival.

An Exhibition in the most general sense is an organized presentation and display of selection of items. Exhibition/Mela has been part and parcel of entertainment and relaxation activity of our culture; DSMS PURI has used this medium as a channel to promote rural products made by the Institutions of poor. The experience shows that this has been a very good Platform for business of Rural Products

DSMS PURI organises exhibition in support of District Administration and collaboration with Odisha Livelihoods Mission (OLM), and other line departments and organisations involved in rural entrepreneurship, income generating activities to provide a better quality of life to the rural producers [DC (Handicraft), KVIC/KVIB, Department of H & CI, TDCC, ORTSS, COIR CORPORATION MVSN and NABARD] with an objective to provide a platform to the rural producers to showcase their products for direct sale, interact and get taste, choice & preferences of urban consumers. It also helps the rural entrepreneurs identify livelihood opportunities and establish links with the markets in urban and semi-urban areas.

The overall objective of the mela is to popularize the ethnic and other rural products of Odisha and create opportunities for the artisans/producers to build up long term marketing tie-up with prospective buyers.

B. Quality requirements for Security Personnel

All Security Guards provided by the Agency should be smart, trained and should have requisite skill in the following aspects:

1. Dressed in proper uniform.
2. Sincere, well behaved & disciplined.
3. Able to read, write & speak Oriya. Working knowledge of Hindi & English.
4. Able to keep proper watch & ward.
5. Knowledge of fire extinguisher operation.
6. Able to ride motor bike.
7. Minimum Qualification: Matriculation, +2 will be an added advantage

Each guard should be aware of their duties & responsibilities during the duty hours.

Per Day Tentative Requirement of Security Personnel in National Level Pallishree Mela-2016

Security Guard with Lathi	-	30
Arm Guard (with gun)	-	4
Supervisor	-	3
Total	-	37

Security personnel will be deputed at Mela ground and Accommodation places of the participants on shift basis.

C. Terms & Conditions:

1. The firm should submit the documents in duplicate like **Registration Certificate, Pasara License, Latest Service Tax Deposit Challan, up to date EPF & ESI deposit and present customer list** with the tender paper positively. In absence of the documents mentioned above, the tender will be rejected.
2. Experience certificate for execution of similar nature of work should be enclosed
3. DSMS PURI will not be responsible for any occurrence like theft & missing of any articles while deployment of guards during the exhibition period.
4. In case of any occurrence of theft, the Security Agency will conduct proper inquiry.
5. During inquiry if it is found any fault or lapses on the part of security personnel for theft, the Security Agency will be responsible to pay the amount of loss towards theft of any article during the exhibition period from the premises.
6. Arrangement of lodging, boarding & logistics of the guards during exhibition towns during the exhibition period will be the responsibility of the Security Agency.
7. The required no. of security personnel & the time period of deployment will be intimated separately, well in advance of each exhibition.
8. The tenderers are required to deposit an earnest money of Rs. 7,500/- (Rupees seven thousand five hundred only) in shape of demand draft/pay order in favour of Chief Executive DSMS, Puri payable at Puri. The E.M.D. amount of the successful bidder will be kept with DSMS PURI till the completion of the National level pallishree Mela. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Tender papers without E.M.D shall not be accepted.

9. Sanctions of any advance will not be considered. Full & Final payment will be made on completion of the event.
10. The rate offered by the firm should be valid till completion of the National level Pallishree Mela.
11. The tenderers have to offer the price for all items together. Else the tender paper will not be considered for evaluation.
12. The rate offered by the firm shall be including of all taxes and duties.
13. The Tenderer should quote their best price for all items maximum total amount up to **Rs. 1.50 (lakhs)**
14. **While submitting the tender, the tenderers should submit the followings:**
 - a) Copy of work orders/ experience certificate for similar nature of works for last 3 years with list of organizations.
 - b) Copy of the Registration Certificate
 - c) Up to date EPF & ESI deposit of the employees.
 - d. **EMD of Rs. 7,500/- (Rupees Seven thousand Five hundred only) in favour of Chief Executive DSMS PURI in shape of Demand draft/pay order.**
 - e. Valid service tax registration certificate number and copy of the return/amount deposited in the last year.
 - f. Copy of the Pasara license.
 - g. Average Annual Financial Turnover during the last three year, ending 31st March of the previous financial year, should be at least Rs. 1.50 Lakhs. And audited financial statement to be attached.

ACCEPTED THE ABOVE TERMS AND CONDITIONS FROM PRE PAGE.

Full Signature with seal of bidder

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by DSMS PURI. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Full signature of the bidder with seal

Place:

Date

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Quotation for providing security service in National level Pallishree Mela-2016

(Last date for submission of duly filled in tender document is _____)

To

Chief Executive
DSMS PURI,
C/O DRDA PURI

Sir,

I / We do hereby submit item wise quotation below for Security Service for National Level Pallishree Mela during 2016 organized by DSMS PURI:

Sr.	Category	No. of Guard	Rate per shift i.e. 8 hours (in Rs.)
1	Guard with Lathi	1	
2	Guard with Gun	1	
3	Supervisor	1	
G. Total amount in figure and word			

Full signature with seal of the Bidder