

TENDER PAPER

OF

Printing Work

For

**State Level Pallishree Mela& District level
Cultural Festival,2014-15**

At

Kendrapara

(From 21st March 15 to 25th March 15)

Organized by

DSMS/DMMU

C. TERMS & CONDITIONS

1. The text of the materials will be provided by DMMU/DSMS well in advance of the exhibition. It is the responsibility of the firm that the print materials without any mistake should be provided in time as per the specification.
2. Sanctions of any advance will not be considered. The payment will be made on completion of each event.
3. The bill should accompany with the challan of receipt. The offer price should include all taxes & duties.
4. The bidders are required to deposit an earnest money of **Rs. 1,000/-** (Rupees One Thousand) only in shape of Demand Draft /Pay order in favour of Chief Executive, DSMS, Kendrapara payable at Kendrapara. The E.M.D. amount of the successful bidder will be kept with DSMS till the completion of the exhibitions. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Tender papers without E.M.D shall not be accepted.
5. The tenderers have to offer the price for all items or else the tender paper will not be considered.
6. The rate offered by the firm shall be including of all taxes and duties.
7. **While submitting the tender, the tenderers should submit the followings documents :**
 - i. Copy of work orders/ experience certificate for similar nature of works for last 2 years.
 - ii. Authentic proof of own printing firm.
 - iii. EMD of **Rs.1,000/-** (Rupees One Thousand) only in shape of Demand Draft /Pay order in favour of Chief Executive, DSMS, Kendrapara payable at Kendrapara

Accepted by the Bidder (Signature of bidder)

D. Details specification:

1. Identity Card with cover and neck cord (300 – 500 pcs.)

- a) Size : 5.5 CM X 9 CM
- b) Printing : Offset Printing, Both Side
- c) Colour : **Multi colour**
- d) Paper : Art Paper Board, 220 GSM
- e) Accessories : Plastic pouch and Clip type Neck Cord

2. Invitation Card (200-500 pcs.)

- a) Size : 35 CM X 27 CM (Double-folded)
- b) Printing : Offset Printing
- c) Colour : **Multi colour**
- d) Paper : 220 GSM Glossy sheet (Imported)
- e) Envelop : Fit to card, **Bi colour** printing

3. Posters: (1000-2000 pcs.)

- a) Size : 44 CM X 56 CM
- b) Printing : Offset Printing
- c) Colour : **Multi Colour**
- d) Paper : 130 GSM Glossy

4. Certificate (100-300 pcs.)

- a) Size : A4
- b) Printing : Offset Printing
- c) Colour : **Multi Colour**
- d) Paper : 300 GSM Art Paper Board

5. Leaflets (500-2000 pcs.)

- a) Size : A 4
- b) Printing : Both side
- c) Colour : Multi Colour
- d) Paper : 130 GSM

Accepted by the Bidder (Signature of bidder)

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by DMMU/DSMS. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Tenderer with seal

Place:
Date :

Accepted by the Bidder (Signature of bidder)

**Quotation for different item for Printing works of State Level Pallishree Mela & District
Level Cultural Festival, 2014 -15 Kendrapara**

(Last date for submission of tender form is 3rd March. 2015, 3.00 PM)

To

The Project Director
DRDA , Kendrapara

Sir,

I / We do hereby submit item wise quotation below for printing works of State Level Pallishree Mela & District Level Cultural Festival, 2014 -15 to be organized by DMMU/DSMS from 21/03/2015 to 25/03/2015:

S. N	Particulars	Quoted Rate (In Rs.) for			
		100 Pcs.	200 Pcs.	500 Pcs.	1000 Pcs.
1	Identity Card with cover and neck cord				
2	Invitation Card				
3	Posters				
4	Certificate				
5	Leaflets				
6	Letter pad				
7	Flex banner				
Total					

Signature with seal of the Tenderer

Accepted by the Bidder (Signature of bidder)

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