



ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପଣନ ସମିତି  
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର  
**Odisha Rural Development & Marketing Society**  
*creating competence and values in rural Odisha*  
Panchayati Raj and DW Department, Government of Odisha

**ORMAS**  
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Notice No.- 443 / ORMAS-FIN-OM-0004-2023

Date 30/01/2024

### Short Quotation Call Notice

Sealed quotations are invited from vendors / firms for supply of items as per the specifications given below for managing the Mission Shakti Bazar at SIRD Campus, Unit-8, Bhubaneswar. The quotation completed in all respect, should reach the undersigned on or before 08.02.2024 by 02:30 P.M. through registered post/ speed post/ drop in the box and will be opened on the same day at 03:15 P.M. in the presence of the quotationer / authorized person.

Sl. No.	Item with detail specifications	Quantity
1.	<b>Computer Table-</b> Computer / Study Table, Office Table, Wood Desks with One Shelf & Free Installation ( 70D x 130W x 80H Centimeters)	2
2.	<b>Computer Chair-CELLBELL</b> Desire C104 Mesh Mid-Back Ergonomic Office Visitor Chair/Study Chair Computer Chair	2
3.	<b>Regular Table-</b> Writing , Computer Desk doe professionals, office purpose ( 70D x 130W x 80H Centimeters) 1 drawer, 1 cabinet	4
4.	<b>Regular Chair-</b> Regular Conference Chair, Contemporary style, Office Chair	6
5.	<b>Plastic chairs-</b> Plastic Chair Back Chair with Fully Comfortable Back Posture Matt and Gloss Pattern for Dining Room, Bedroom, Kitchen, Living Room	5
6.	<b>Almirah-steel-</b> Metal Office Wardrobe 2 Door Almirah Cupboard with 4 Adjustable Shelves & Locking System	2
7.	<b>Storage racks – big-</b> Steel Storage Rack 4 Layers Size 200 * 60 * 200 Cm Capacity 200Kg Each Layer for Warehouse (200 * 60 * 200 Cm)	2
8.	<b>Iron storage racks-</b> Tata Sheet 5 Shelf Multipurpose Slotted Angle Rack, 78H x 36W x 18D Inch, Thickness 1.2mm, (Grey)	35
9.	<b>Wooden pallet-</b> Two way entry reversible wooden pallet goods with Capacity of 200KG with 4 Wheels	2
10.	<b>Steps Ladder-</b> Home Pro 5 Step 5.1 Ft Light Weight Full Aluminium Heavy Duty Folding Ladder	2
11.	<b>Wheel Chair-</b> ARCATRON FSS101 Everyday Foldable Wheelchair - Proudly Made in India, Lifetime Spare Parts Support Available - with Sturdy X-frame Easy Folding Mechanism, Steel Chassis, and Rear Mag Wheels	1

#### 1. Quotation Price

- The rate quoted should be inclusive of all taxes, installation and delivery charges at Mission Shakti Bazar at SIRD Campus, Unit-8, Bhubaneswar.
- All duties, taxes and other levies payable by the dealer under the contract shall be included in the total price.



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c) The Prices should be quoted in Indian Rupees only. The rate quoted should be both in figures and words. In case of any difference in rates quoted in figures and in words the rate in words will be considered.

**2. Each Quotationer shall submit only one quotation.**

**3. Validity of Quotation**

Quotation shall remain valid for a period not less than 180 days after deadline date specified for submission.

**4. Eligibility**

The quotationer shall furnish the following documents to establish the eligibility:-

- Attested photocopies of PAN number.
- GST registration certificate.
- Experience of having successfully completed similar works in Central/ State Governments/ PSU's during last three years (2020-21, 2021-22, 2022-23)
- Undertaking not blacklisted by any Central / State Govt. Institutions for any means of non-obligation. (Format enclosed)
- Price Quotaion in the prescribed format duly signed and sealed in each page.

**5. Award of Contract**

- The Purchaser will award the contract to the quotationer whose quotation has been determined to be substantially responsive and who has offered the lowest quotation price.
- The quotationer whose quotation is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

6. Payment shall be made after delivery, successful installation of the goods by account transfer after submissions of proper bills and voucher.

7. Any effort by a quotationer to influence the purchaser in its decision on quotation evaluation or placement of purchase order may result in rejection of the quotationer's offer.

8. Any legal dispute arising out of this is subject to concerned district jurisdiction only.

9. The original certificate relating to GST, PAN etc. may be produced for verification when asked for.

10. The suppliers should attend the complaints on the items supplied within 03 (three) days.

**11. Notwithstanding the above, ORMAS, Bhubaneswar reserves the right to accept or reject any quotation and to cancel the quotation process and reject all quotations at any time prior to the issue of contract letter.**

Director-cum- Chief Executive Officer  
ORMAS, Bhubaneswar

Date 30/1/2024

Memo No. 447

Copy forwarded to the Joint Secretary to Government, Department of Mission Shakti with a request to publish it in the notice board of Department of Mission Shakti for wide publicity.

Additional Chief Executive Officer (F)



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Memo No. ୫୫୫

Date 30/01/2024

Copy forwarded to the Notice Board of ORMAS, Bhubaneswar and for web hosting of the same in ORMAS website ([www.ormas.org](http://www.ormas.org)) for wide publicity.

*C. Sank*  
30/01/2024  
Additional Chief Executive Officer (F)



**Annexure-A**

(In the letter head of the Organization)

**FORMAT FOR CERTIFYING THAT QUOTATIONER IS NOT BLACKLISTED**

I M/s. .... , (the name of the Quotationer and addresses of the registered office) hereby certify and confirm that, we or any of our promoter/s/chief executive officer/ directors/managers are not barred or blacklisted by any government or government instrumentality or public sector in India or in any other jurisdiction to which we or our Affiliates belong or in which we or our Affiliates conduct business from participating in any project or being awarded any contract, either individually or as member of a consortium and no such bar or blacklisting subsists as on the Proposal Due Date.

We further confirm that we are aware our interest for the work of ORMAS would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of this quotation at any stage of selection and/or thereafter during the term of the Contract.

Dated this .....Day of..... , 2023

Authorized Signatory [In full and initials]: \_\_\_\_\_

Name and Designation with Date and Seal: \_\_\_\_\_

Signature : \_\_\_\_\_



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**Annexure-B**

**PRICE QUOTATIONS FORM**  
(In the letter head of the Organization)

Sl. No.	Item with detail specifications	Quantity	Unit	Rate Quoted per Piece in INR (incl. GST)	Total Price Quoted in INR (incl. GST)
1.	<b>Computer Table-</b> Computer / Study Table, Office Table, Wood Desks with One Shelf & Free Installation ( 70D x 130W x 80H Centimeters)	2	No.		
2.	<b>Computer Chair-CELLBELL</b> Desire C104 Mesh Mid-Back Ergonomic Office Visitor Chair/Study Chair Computer Chair	2	No.		
3.	<b>Regular Table-</b> Writing , Computer Desk doe professionals, office purpose ( 70D x 130W x 80H Centimeters) 1 drawer, 1 cabinet	4	No.		
4.	<b>Regular Chair-</b> Regular Conference Chair, Contemporary style, Office Chair	6	No.		
5.	<b>Plastic chairs-</b> Plastic Chair Back Chair with Fully Comfortable Back Posture Matt and Gloss Pattern for Dining Room, Bedroom, Kitchen, Living Room	5	No.		
6.	<b>Almirah-steel-</b> Metal Office Wardrobe 2 Door Almirah Cupboard with 4 Adjustable Shelves & Locking System	2	No.		
7.	<b>Storage racks – big-</b> Steel Storage Rack 4 Layers Size 200 * 60 * 200 Cm Capacity 200Kg Each Layer for Warehouse (200 * 60 * 200 Cm)	2	No.		
8.	<b>Iron storage racks-</b> Tata Sheet 5 Shelf Multipurpose Slotted Angle Rack, 78H x 36W x 18D Inch, Thickness 1.2mm, (Grey)	35	No.		
9.	<b>Wooden pallet-</b> Two way entry reversible wooden pallet goods with Capacity of 200KG with 4 Wheels	2	No.		
10.	<b>Steps Ladder-</b> Home Pro 5 Step 5.1 Ft Light Weight Full Aluminium Heavy Duty Folding Ladder	2	No.		
11.	<b>Wheel Chair-</b> ARCATRON FSS101 Everyday Foldable Wheelchair - Proudly Made in India, Lifetime Spare Parts Support Available - with Sturdy X-frame Easy Folding Mechanism, Steel Chassis, and Rear Mag Wheels	1	No.		
Total Price Quoted---->					



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I / We agree to supply the above quantity of goods in accordance with the technical specifications for a total contract price of Rs..... (*amount in figures*) [Rs. .... (*amount in words*)] including GST within 15 (Fifteen) days on placement of orders. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Place:

Date:

**Signature of quotationer with seal**

**Name of the Firm/ Agencies**

**Address**