



ଓଡିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପଣନ ସମିତି
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡିଶା ସରକାର
Odisha Rural Development & Marketing Society
creating competence and values in rural Odisha
Panchayati Raj and DW Department, Government of Odisha

ORMAS
BHUBANESWAR

Adv. No.:

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RECRUITMENT NOTICE

Date: 07/01/2021

The Odisha Rural Development and Marketing Society' (ORMAS), an autonomous body under Panchayati Raj & Drinking Water Department, Government of Odisha, invites applications from the eligible candidates for filling up the following post:-

Positions	No.	Age	Pay & Grade pay Range ₹ p.m.	Minimum Qualification & Experience	Job Description
Project Executive (Information Technology)	1	25-35	9300-34800 Grade Pay: Rs.4200	2 years, full time M. Tech in Computer Science/IT from any recognized University or premier institute. Two years experience in relevant field is required. The candidate should have strong knowledge on IT and IT related business solutions.	<ul style="list-style-type: none"> Communicating with higher management to develop strategic operations goals in IT implementation. Developing strategic long-range plans to achieve objectives of the organisation. Creating and managing the organization's physical and financial operation and expenses through IT. Effective IT solution for business transactions and management of its operational system. Develop different data management system its analysis and generation of reports. Installing and configuring computer hardware, software, systems, networks, printers and scanners, monitoring and maintaining computer systems and networks. Responsible to IT service issues and requests. Any other task assigned by ORMAS.

General information and Instructions:

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- i. The application through Speed Post only shall be accepted.
- ii. Canvassing in any form will render the candidate disqualified for the position.
- iii. Details of vacancy, eligibility, age, selection procedure etc. can be downloaded from the official website (www.ormas.org).
- iv. Age relaxation: Age relaxation shall be applicable as per Government of Odisha rule.
- v. ORV ACT shall not be applied for this position.
- vi. Documents in support of Identity, Qualifications, and Experience etc. have to be produced in "originals" as and when called for.
- vii. The selection process will be based on merit ranking of academic qualification, group discussion and personal interview.
- viii. Shortlisted candidates meeting the academic merit will be called for participation in the group discussion and personal interview following COVID norms.
- ix. The prescribed eligibility conditions viz age, qualification and experience etc. should have been acquired as on application closing date. Qualifications should be from approved recognized institutions.
- x. In case of false or insufficient information / lack of proof to ascertain the eligibility of the applicant, their candidature will be summarily rejected at any stage of the selection process and action as may be deemed fit, may be taken anytime.
- xi. Candidates are informed that mere submission of applications OR fulfilling of the eligibility criteria does not entitle them to be called for interview / selection process. Call letters and other information pertaining to this recruitment will be sent to shortlisted candidates only by email/ speed post. Applicants should ensure that the "e-mail id" given in the application is maintained active.
- xii. The candidate has to exhibit requisite documents / experience certificates which shall clearly establish his/her eligibility as per conditions as above, without which his/her candidature shall be rejected. The experience certificate of the Employer/s must clearly specify the period of incumbency, name of the post and nature of responsibility.
- xiii. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted in the application form. Certification towards AICTE / UGC recognition of Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
- xiv. Candidates who are over aged, under qualified, not having requisite experience etc. need not apply.
- xv. Non submission of certificate/documents along with the application shall be liable for rejection.
- xvi. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith.
- xvii. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.
- xviii. For further details please visit www.ormas.org.
- xix. Application form duly signed by the candidate along with self attested photocopies of all certificates and Mark sheets, in support of age, qualification and experience shall be sent to the "Chief Executive Officer, ORMAS, SIRD & PR Campus, Unit-8, Bhubaneswar-751012, District-Khordha (Odisha)" so as to reach us on or before 22.01.2021 (by 5.00 P.M.) through Speed Post only and the envelope containing the application should be superscribed on the top clearly name of the post applied for.


Chief Executive Officer
ORMAS