



ଓଡ଼ିଶା ଗ୍ରାମ୍ୟ ଉନ୍ନୟନ ଓ ବିପଣନ ସମିତି
ପଞ୍ଚାୟତିରାଜ ଓ ପାନୀୟ ଜଳ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର
Odisha Rural Development & Marketing Society
creating competence and values in rural Odisha

ORMAS
BHUBANESWAR

Panchayati Raj & Drinking Water Department, Government of Odisha

Letter No: 3433
ORMAS/50/279/2018

Date: 16.12.2020

Quotation Call Notice

Sealed Quotation is invited from interested reputed printing Firm/ Press/ for printing of **Annual Note Book-2021 and Printing & Replacement of Front and Back cover of Annual Note Book-2020**. The details of the required works and eligibility of the firms are given below.

Sealed Quotation should reach the undersigned on or before date: 22.12.2020 by 1.00 PM and dropped in the quotation box kept in the office of ORMAS, SIRD & PR Campus, unit-VIII, Bhubaneswar, Odisha-751012 and shall be opened on 22.12.2020 at 3.00 PM in presence of the quotationers or their authorized representatives.

1. Details of the required work:

Name of the item	Expected Quantity & Specifications
1. Annual Note Book-2021	: 250 (Two Hundred Fifty)
2. Notebook size	: 17 cm width x 23 cm height
3. Number of printouts	: 250 copies
4. Number of pages	: 240 (excluding 4 cover and 12 inner info pages)
5. Type of printing & binding	: Multi-colour printing with imported Hard Wiro binding
6. Cover paper type	: Hard Board Bound Paper with Lamination
7. Inner info. pages size ('About ORMAS' write-up – 4 pages, Months separator pages/sheets – 12 and Dists. Officers' Contacts – 4 pages, Monthly Planner and Government of Odisha Calender-2021)	: 130 GSM Mat Art paper
8. Inner paper type	: 90 GSM Maplitho paper

Sum



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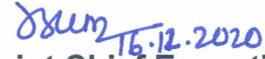
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2. Details of the required work:

Sl. No	Name of the item	Specification		Qty (In Nos)
1	Printing & Replacement of Back cover of Annual Note Book: 2020	Notebook size :	17 cm width x 23 cm height	200 (Two hundred)
		Number of printouts	200 copies (Two Hundred Copies)	
		Number of pages :	240 (excluding 4 cover and 12 inner info pages)	
		Type of printing & binding :	Multi-colour printing with imported Hard Wiro binding	
		Front & Back Cover paper type :	Hard Board Bound Paper with Lamination	

The undersigned reserves the right to reject any or all quotations without assigning any reason thereof


16.12.2020
Joint Chief Executive Officer

Memo No 3434

Date: 16.12.2020

Copy forwarded to the Notice Board, ORMAS & website of ORMAS for wide publicity.


16.12.2020
Joint Chief Executive Officer



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EVALUATION FORM

(In the letter head of the Organisation)

1.	Name of the Bidder	
2.	Full Address: Telephone No. Fax No. E-Mail Address:	
3.	GST Registration no. with place (Copy to be attached)	
4.	PAN No. (with copy of certificate)	
5.	Bid Processing Fee Details	

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and condition etc of the tender document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm, have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Full Signature of the Bidder with:

Date:

Name:



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Panchayati Raj & Drinking Water Department, Government of Odisha

Address:

Format for Submission Quotation for Printing of Annual Note Book-2021

To

The Chief Executive Officer
ORMAS, Bhubaneswar

Sub: Submission of quotation for printing of Annual Note Book- 2021.

Sir,

I am submitting here with the quotation for printing of Annual Note Book-2021.

1. Details of the required work:

Sl. No	Name of the item	Specification		Qty (In Nos)	Unit Cost	Total Cost Excluding GST
1	Annual Note Book-2021	Notebook size :	17 cm width x 23 cm height	250 (Two hundred fifty)		
		Number of printouts :	250 copies			
		Number of pages :	240 (excluding 4 cover and 12 inner info pages)			
		Type of printing & binding :	Multi-colour printing with imported Hard Wiro binding			
		Cover paper type :	Hard Board Bound Paper with Lamination			
		Inner info. pages size ('About ORMAS': write-up – 4 pages, Months separator pages/sheets – 12 and-Dists. Officers' Contacts – 4 pages, Monthly Planner and Government of Odisha Calender-2021)	130 GSM Mat Art paper			
Inner paper type:	90 GSM Maplitho paper					
					Total Cost	

In words (Rupees _____)

Full Signature with Seal.....

Name of the Organization/ agency.....

Address:



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Format for Submission Quotation for Printing & Replacement of Front and Back cover of Annual Note Book-2020

To

**The Chief Executive Officer
ORMAS, Bhubaneswar**

Sub: Submission of quotation for Printing & Replacement of Front & Back cover of Annual Note Book-2020

Sir,

I am submitting here with the quotation for Printing & Replacement of Front & Back cover of Annual Note Book: 2020

2. Details of the required work:

Sl. No	Name of the item	Specification		Qty (In Nos)	Unit Cost	Total Cost Excluding GST
1	Printing & Replacement of Front & Back cover of Annual Note Book: 2020	Notebook size :	17 cm width x 23 cm height	200 (Two hundred)		
		Number of printouts	200 copies			
		Number of pages :	240 (excluding 4 cover and 12 inner info pages)			
		Type of printing & binding :	Multi-colour printing with imported Hard Wiro binding			
		Cover paper type :	Hard Board Bound Paper with Lamination			
Total Cost						

In words (Rupees _____)

Full Signature with Seal.....

Name of the Organization/ agency.....

Address: