

DETAILS ON TENDER PAPER, EMD, BIDDER FOR PUBLICITY OF “REGIONAL SARAS FAIR 2018”.

The Tender paper can be downloaded from the websites: www.ormas.org or www.angul.nic.in

A) E.M.D (Refundable) : **Rs. 2000/-** (Rupees Two thousands) only in shape of Demand Draft /Pay order in **favour of DSMS payable at Angul.**

To be filled in by the bidder.

Demand Daft No. Dated/...../ 2018
(Demand Draft to be attached with the Tender Paper)

B) NAME AND ADDRESS OR BIDDER:

To be filled in by the bidder.

Bidder Name and Address:

M/s

.....
.....

Signature of the bidder

Terms of Reference for Publicity Works in Regional SARAS Fair 2018 at Nalco Nagar, Angul

A. EXHIBITION DATE & VENUE:

Any place or period as proposed below may change/vary in course of action. Any programme listed below may be cancelled without assigning any reason thereof and no consideration will be entertained for the same.

Sl.	Name of the District	Place of Exhibition	Occasion	Tentative Date of the Exhibition	No. of Stalls	Type of Mela
1	Angul	Nalco Township Near Madhusudan Park	Biswakarma Puja	12 th – 23 rd Sept. 2018	300	Mega

B. TERMS & CONDITIONS

1. The text of the materials will be provided by ORMAS, Angul well in advance of the exhibition. It is the responsibility of the firm that the print materials without any mistake should be provided in time as per the specification.
2. Sanctions of any advance will not be considered. The payment will be made on completion of each event.
3. The bidders are required to deposit a tender paper cost worth **Rs. 1,000/- (Rupees One Thousand) only** & an earnest money E.M.D of **Rs. 2000/- (Rupees Two Thousand) only** in shape of demand draft/ pay order in **favour of "DSMS, Angul" payable at Angul**. The E.M.D. amount of the successful bidder will be kept with ORMAS, Angul till the completion of the exhibitions i.e. for a period of one month (2018-19). In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority. Tender papers without E.M.D will be rejected.
4. The rate offered by the firm should be valid till completion of Regional Saras-2018.
5. The tenderers have to offer the price for all items or else the tender paper will not be considered.
6. The price offered by the firm should be **excluding of GST**.
7. **The authority reserves the rights to reject any or all the quotations without assigning any reason thereof.**
8. Any dispute in this matter is subject to Angul Jurisdiction only.
9. **While submitting the tender, the tenderers should submit the followings documents :**
 - i. Copy of work orders/ experience certificate for similar nature of works for last 3 years.

- ii. Authentic proof of own firm.
- iii. **Registration certificate of Goods & Services Tax (GST).**
- iv. IT return copy for the assessment year 2018-19 i.e. FY 2017-18.
- v. Cost of Tender Paper for Rs. 1,000/- (Rupees One Thousand) only in shape of Demand Draft/ Pay Order made in favour of DSMS, Angul Payable at Angul from any nationalized Bank should be submitted along with the bid papers, if downloaded from websites.
- vi. EMD of Rs. 2,000/- in **favor of DSMS, Angul** in shape of Demand draft payable at Angul from any nationalized bank.
- vii. Average Annual Financial Turnover during the last three year, ending 31st March of the previous financial year, should be at least Rs. 1,00,000/- (Rupees One Lakh) only for which the audited financial statement to be attached.

OTHER TERMS & CONDITIONS

- i. Hoardings will be fixed at the prime places specified by ORMAS, Angul for 23 days. **(5th -23rd Sep'18)**
- ii. Hoardings should be well placed at the location mentioned and clearly viewed.
- iii. The Bidders will quote the price for fixing of the hoardings along with flex sheet printing Charges and watching **excluding GST.**
- iv. The bidder should submit GST registration certificate with the bid Documents.
- v. All the Hoardings are of the size **"20ft X 12 ft"**.
- vi. The Bidders are requested to quote the price per Hoarding of the above specified size along with its fixing charges.

SCOPE OF WORK

Publicity Works to be done in Regional SISIR SARAS-2018 :

The detail works to be done is given hereunder:

Publicity of the event should be made by Road Shows (Hoardings, Road standee & Auto rickshaw branding), for public awareness of the Melas which will include development of publicity & advertisement material.

Details of the Advertisement & Publicity works are given below:

Sl.	Specifications	Quantity (Pcs./ Package)
1	Plane Hoardings – (20ft X 12 ft each) - Printing and installation with flex in iron frame and bamboo at different place in Angul as prescribed by the office.	15 pcs.
2	Road standee-(3ft X6ft each)	50 pcs
3	Auto rickshaw branding through sticking of 3X2ft size of Eco-solvent flex on backside of Auto	20 pcs

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS/ DRDA, Angul In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Tenderer with seal

Place:

Date :



*Panchayati Raj & Drinking Water Department
Government of Odisha*

TENDER PAPER

(Publicity works)

for

Regional SARAS Fair-2018

(12th to 23rd September, 2018)

NALCO Nagar, Angul

Organized by

District Administration, Angul

In Association with



***Collectorate Campus,
Angul, Odisha-759122***

Quotation for "Publicity work" of Regional SARAS Fair at NALCO NAGAR, Angul 2018

(The date for submission of duly filled in tender document is 23/08/2018, (Up to 5.00 PM))

To

**The CE, DSMS,
DRDA, Angul**

Sir,

I / We do hereby submit item wise quotation below for Publicity Works of Regional SARAS Fair at Nalco Nagar, Angul 2018

Sl	Items	Unit	Rate per Unit/ sqft/ spot	Quantity (Pcs./ Package)	Total Amount [In Rs.]
	Publicity: Publicity of the event should be made through Road shows & electronics media through highest TRP in TV / Radio programme				
1	Plane Hoardings – (10 ft X 12 ft each) - Printing and installation with flex in iron frame and bamboo at different place in BBSR	Rate per Sqft			
2	Road Standee-(3ft X6ft each)	Rate per Sqft			
3	Auto rickshaw branding through sticking of 3X2ft size of Eco Solvent flex on backside of Auto	Rate per auto			

Signature with seal of the Tenderer