

TENDER PAPER

(For Documentation)

OF

Pallishree Mela, Bhadrak

31st January, 2018 – 6th February, 2018

To be organized by

District Administration/ORMAS (DSMS)

Bhadrak

TENDER PAPER FOR THE PRINTING WORK OF Pallishree Mela,2018

Period – 31st January,2018 – 6th February, 2018

COST OF TENDER PAPER: :Rs. 300.00 (Non-refundable) in shape of Demand Draft /Pay order in favour of Chief Executive, District Supply and Marketing Society (DSMS) Bhadrak.

DD No. _____ Date _____

Name of the Bank _____

DEPOSITED BY (Address in Detail):M/S _____

SECURITY DEPOSIT: :Rs.1, 000/- (Refundable) only in shape of Demand Draft /Pay order in favour of Chief Executive, District Supply and Marketing Society(DSMS) Bhadrak.

DD No. _____ Date _____

Name of the Bank _____

DEPOSITED BY (Address in Detail): M/S _____

LAST DATE & TIME FOR RECEIPT OF TENDER : ***18th January,2018 latest by 12.00AM.***

OPENING OF TENDER PAPER OF TENDER : ***18th January, 2018 latest by 3.00 PM. at DRDA Bhadrak***

PLEASE DELIVER AT

O/o Project Director, DRDA Bhadrak
At- Charigharia, Po-Madhabnagar
Bhadrak

TERMS & CONDITIONS

1. The good quality still photo and video coverage should be done during the mela period . It is the responsibility of the firm for any typical mistake made during documentation.
2. Sanctions of any advance will not be considered. The payment will be made through NEFT after completion of event.
3. The offer price should include all taxes, as applicable.
4. The interested bidder is required to deposit an earnest money of Rs.1,000/- (one thousand only) in shape of demand draft/pay order in favour of Chief Executive, District Supply and Marketing Society Bhadrak. The security deposit amount of the successful bidder will be refunded within a month on award of contract subject to receipt of Performance Security. Tender papers without E.M.D shall not be accepted.
5. The successful bidder will submit the Performance Security which is 5 % of the contract value and that will be retained by this office till the completion for mela. In case of any unsatisfactory work and delay in execution of work etc. security amount will be forfeited as per the decision of the authority.
6. The bidders have to offer the price for all items or else the tender paper will not be considered.
7. The rate offered by the firm shall be inclusive of all taxes and duties except service tax, as applicable. The service tax will be deposited by the firm with the concerned authority and the same will be reimbursed by the purchaser to the firm only after production of receipt.
8. TDS will be deducted by the organization from the final bill amount.
9. Digital photo camera and FHD video camera shall be used for better clarity.
10. The materials should be supplied as per the consultation with CE,DSMS/committe formed by the district administration.
11. Bid Price: The transportation charges are also to be included in the Bid Price and the prices should be quoted in Indian Rupees only.
12. Evaluation of quotation: The organization will evaluate and compare the quotations determined to be substantially responsive i. e. which are properly signed and confirm to the terms and conditions and specifications.
13. Any legal dispute arising out of this is subject to concerned district jurisdiction only.
14. Payment shall be made after completion of the programme through E-Transfer after submission of the bills.

While submitting the tender, the Bidder should submit the followings:

1. Copy of work orders/ experience certificate for similar nature of works for last 3 years with list of organizations.
2. Authentic proof of own studio.
3. VAT/GST Clearance Certificate as as on 31.03.2017
4. Copy of the TIN / SRIN Registration Certificate
5. EMD of Rs. 1,000.00 in shape of Demand Draft /Pay order in favour of Chief Executive, District Supply and Marketing Society Bhadrak. Valid service tax registration certificate number and copy of the return/amount deposited in the last year.

ACCEPTED THE TERMS AND CONDITIONS

Signature with seal
Of Bidder

Detail Specification:

Sl no	Documentation (Still photo and Video coverage)	Cost as per specifications
1	A. Still Photo (Color/digital) (100 Pcs.) i. Size : 6 CM X 4 CM ii. Printing : Good quality oil paper shall be used iii. The photo graphs shall be submitted in DVD format	
2	B Video Coverage (5 no of DVDs.) i. FHD camera shall be used for better video coverage. ii. Video coverage shall be made during the rush hour	
3	B Putting up LCD projector (2 no.) i. Two no of LCD projector along with silver screen shall be put in evening time during the mela period. ii. High resolution quality projector shall be used for better clarity	

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I am/ we are willing to abide by the terms and conditions laid by the authority. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Tenderer with seal

Place:
Date :