



Odisha Rural Development & Marketing Society
Panchayati Raj & Drinking Water Department of Government of Odisha

SIRD campus, Unit: VIII,
Bhubaneswar-751 012. Odisha, India.
Tel: 0674-2565871,
E-mail: ormasmarketing@gmail.com
URL: www.ormas.org

Letter No.:.....1549.....

Date:.....30.10.2017.....

QUOTATION CALL NOTICE

Sealed quotations are invited from the Event Management/ Advertising Agency for the following works at **SARAS Fair during IITF from 14th to 27th Nov.2017 at Pragati Maidan, New Delhi**. The works to be done is given detail in **Annexure -A**.

Executive Director

ORMAS



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ANNEXTURE-A

Work description of SARAS - 2017 at IITF Pragati Maidan, New Delhi, from 14th to 27th Nov, 2017.

A) Description of Works: Printing, Mounting & installation Eco Solvent Vinyl on 5 mm Sun board with Mat Lamination with Product Branding & Design Size 10 ft X 8 Ft, in ten (10) numbers of Octanorm Stalls. Details of the works are given below:

1. Back wall Branding- 9ft X 9 ft X 10 Stall
2. Table branding- 3ft x 2 ft X 10 stall
3. Facia- 0.6 Inch X 6ft X 10 stall

B. Validity of Quotation: Quotation shall remain valid for the entire period of event.

C. Evaluation of Quotations:

- a) The Purchaser will evaluate and compare the quotations determined to be substantially responsive. It should :
 - Properly signed;
 - Confirm to the terms and conditions, specifications.
 - Filled in Indian Currency (The Prices should be quoted in Indian Rupees only)
 - Quoted in Unit
- b) The price evaluation shall be made putting together all the items. The lowest price will be determined by summing of all the items.

D. Requirement Of Event Organizers And Evaluation Criteria: List of the documents to be attached along with the quotation

1. Registration Certificate (RoC) for the firm.
2. GST Registration Certificate for the year 2017-18
3. Self attested photocopy of PAN, TAN, up-to-date IT acknowledgement receipt up to 2016-17.
4. Self attested Copy of work orders/ experience certificate for similar nature of works in last 3 years.
5. Audited financial statement for last three year duly certified by the Chartered Accountant to be attached.

E. Other Terms & Conditions

1. Last date for submission of Quotation is **12 Noon, 6th November 2017.**
2. Quotation will be opened **on the same day at 3 PM.**
3. All works assigned should be completed as per specification at least by one day in advance from the date of Inauguration of the event, i.e. on 13 th Nov'2017.
4. The rate offered by the firm shall be including of **all taxes and duties**, as applicable.



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5. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
6. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the work order.
7. Payment shall be made immediately after delivery of the goods and inspection of the item as per specification.
8. We look forward to receiving your quotations and thank you for your interest in this assignment.
9. Price for the said assignment should be quoted as per enclosed format.

DECLARATION

I/We hereby declare that all the statement(s) made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am/ we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/ we are willing to abide by the terms and conditions laid by ORMAS. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Signature of the Bidder with Seal

Place:

Date:



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Format for Submission of Quotation for Interior Decoration of ORMAS Stalls at SARAS Fair during IITF from 14th to 27th Nov.2017 at Pragati Maidan, New Delhi.

To
The Executive Director, ORMAS
Bhubaneswar

Sub: Submission of Quotation for Interior decoration of ORMAS Stall at SARAS Fair during IITF from 14th to 27th Nov.2017 at Pragati Maidan, New Delhi.

Sir,

I am submitting here the rates for providing Interior decoration of ORMAS Stall at SARAS Fair during IITF from 14th to 27th Nov.2017 at Pragati Maidan, New Delhi.

Sl.	Heads	Description	Amount
1	Interior decoration of ORMAS Stall at SARAS Fair during IITF from 14th to 27th Nov.2017 at Pragati Maidan, New Delhi.	Printing, Mounting & installation Eco Solvent Vinyl on 5 mm Sun board with Mat Lamination with Product Branding & Design Size 10 ft X 9 Ft, in ten (10) numbers of Octanorm Stalls. Details of the works are given below: 1. Back wall Branding- 9ft X 9 ft X 10 Stall 2. Table branding- 3ft x 2 ft X 10 stall 3. Facia- 0.6 Inch X 6ft X 10 stall	
Total Quoted Amount			

Full Signature with Seal-----

Name of the Organization/ Agency-----

Address Details-----

Contact No-----